

Horsford Neighbourhood Plan Consultation Statement

December 2017



To accompany Version 2: Neighbourhood Plan submission draft for examination

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1. Introduction

Background and consultation requirements

Horsford Neighbourhood Plan is a community-led document for guiding the future development of the parish. It is the first of its kind for Horsford and a part of the Government's current approach to planning. It has been undertaken with extensive community engagement, consultation and communication.

The Consultation Statement is designed to meet the requirements set out in the Neighbourhood Planning (General) Regulations 2012 for Consultation Statements. This document sets out the consultation process employed in the production of the Horsford Neighbourhood Plan. It also demonstrates how the requirements of Regulation 14 and 15 of the Neighbourhood Planning (General) Regulations 2012 have been satisfied.

The Steering Group have endeavoured to ensure that the Neighbourhood Plan reflects the desires of the local community and key stakeholders, which have been engaged with from the outset of developing the Plan.

Part 5, Section 15(2) of the Regulations sets out that a Consultation Statement should:

- a. Contain details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- b. Explain how they were consulted;
- c. Summarise the main issues and concerns raised by the persons consulted; and
- d. Describe how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

Designation as a Neighbourhood Area

Horsford Parish Council made an application for the designation as a Neighbourhood Area on 26th February 2016 (see Appendix 1 and 2). Broadland District Council approved the area on 27th April 2016.

2. Community engagement stages

The recruitment of a Steering Group

On 5th October 2015 Horsford Parish Council agreed that a Steering Group of interested residents should be formed to guide and produce a Neighbourhood Plan. Horsford residents were asked to come forward if they were interested in being part of the Steering Group together with Parish Councillors.

On 29th February 2016 the Neighbourhood Plan Steering Group was formed and held their first meeting (see Appendix 3 for Steering Group members). The Steering Group developed a Terms of Reference (Appendix 4). All Steering Group members completed a Declaration of Interest form.

In November 2016 the Horsford Neighbourhood Plan Steering Group appointed project management support and agreed a Communication and Community Engagement Plan. It was agreed engagement needed to be effective from the beginning of the process and would result in a well-informed plan and a sense of local ownership. The aim of the Communication and Community Engagement Plan was to inform and involve the Horsford community throughout the process. Communication is dealt with in section 3 of this report.

There are five stages in which residents of Horsford and key stakeholders were engaged:

- **Consultation 1: Christmas School Fayre** – to develop ideas for the Neighbourhood Plan vision.
- **Consultation 2: Workshop and Walkabout** – to establish themes and ideas for objectives, and test the draft aims and draft vision of the Neighbourhood Plan.
- **Consultation 3: Stakeholder input** – meetings with interested groups and stakeholders to establish detail or policy.
- **Consultation 4: Policy ideas workshop** – to check emerging policy ideas.
- **Consultation 5: Pre-submission consultation on the draft Neighbourhood Plan** – to present the draft pre-submission Neighbourhood Plan to get comments from residents.

This section gives an outline of each stage. Full details of the purpose, date and locations, consultees, publicity, preparation, event details, follow up and outcomes can be found in the appendices. The names of individual respondents have been removed.

Consultation 1: Christmas School Fayre, Horsford.

Friday, 9 December and Monday 12 December 2016

Purpose: to develop ideas for the Neighbourhood Plan vision

Parents and children were asked what they love about Horsford. Community feel, services and the environment were highlighted as particularly important. Full results can be found here:
www.horsfordplan.wordpress.com/community-consultation

From Consultation 1, the vision for the Neighbourhood Plan was drafted.

Consultation 2: Workshop and Walkabout.

10am-3pm on Saturday, 21 January 2017

Purpose: to establish themes and ideas for objectives, and test the draft aims and draft vision for the Neighbourhood Plan. 121 people attended the event. From here a set of questions on the key themes were developed to explore the issues further. The following issues were highlighted:

- Community – schools, doctors surgery, outdoor activities, indoor activities, more information, allotments.
- Housing and the built environment – housing types, sheltered/supported housing, design, size and location of developments.
- Transport and access – traffic, roads and links, the NDR, parking, cycle ways, bus services, crossings, speeding.
- Environment – energy, the Beck, woods, green spaces, footpaths, public realm, rural village.
- Business and employment – local businesses, retail, new businesses.

Full results can be found here: www.horsfordplan.wordpress.com/community-consultation

From Consultation 2, a set of Objectives for the Neighbourhood Plan were drafted.

Consultation 3: Stakeholder input

January – March 2017

Purpose: meetings with interested groups and stakeholders to establish detail for policy. The Steering Group met with the following: Bowling Club; Knit Wits group; Visit to Allotments; Horsford coffee morning; Village Hall management committee; County and District councillors; Horsford Women's Institute committee meeting; Horsford Methodist Church; All Saints Parochial Church Council; Football Team committee; Horsford Players; Horsford Medical Centre; Horsford Pharmacy; Horsford Cricket Club; Horsford Preschool; Horsford Primary School Governors; freeholders of land and buildings; developers; Horsford businesses (online survey); Community Sports Foundation; Norfolk Constabulary. Workshops were held with 1st Horsford and St Faith's Scouts and four Horsford Primary School classes (years 5 and 6). Notes of meetings can be found here:

www.horsfordplan.wordpress.com/community-consultation

Consultation 4: Policy ideas workshops

10am-3pm on Saturday, 20 May 2017 and 5pm-8pm on Wednesday, 24 May 2017.

Also online survey with content of the workshop display material

Purpose: to check emerging policy ideas. 285 respondents (164 at the two events and 121 online). Most ideas were agreed, with additional comments that helped

shape the policy writing further. Full results can be found here:
www.horsfordplan.wordpress.com/community-consultation

From Consultation 4, a set of policy ideas were drafted for further consultation.

Consultation 5: Pre-submission consultation on the draft Neighbourhood Plan
10am-3pm on Saturday, 14 October 2017

Purpose: exhibition to present the draft pre-submission Neighbourhood Plan to get comments from residents.

The pre- submission six-week consultation, ran from Saturday, 14 October to Friday, 25 November 2016. The Neighbourhood Plan and Sustainability Appraisal (SA) was emailed to statutory agencies, other stakeholders and residents with a Consultation Response Forms. The Plan and the SA Plan was also available in community locations (Horsford Social Club, Church Room, All Saints Church, Coop/Post Office and Horsford surgery) and online (with an online Consultation Response form).

Consultation on the Scoping Report for the Sustainability Appraisal

The Scoping Report for the Sustainability Appraisal was submitted to Broadland District Council on 3rd March 2017 and sent to statutory agencies for comment. Responses were received from the Environment Agency, Norfolk County Council, Natural England and Historic England. The Scoping Report was amended and a new version 'Sustainability Appraisal Scoping Report (amended version following consultation) September 2017' was issued. A log of the changes made to the Scoping Report can be found in the appendix to the report. The amended version was available to read at the pre-submission exhibitions alongside the Sustainability Appraisal. A Strategic Environmental Assessment (SEA) Screening Report was submitted to Broadland District Council and sent to statutory agencies for comment on 10th October 2017. Following the consultation, the SEA Screening Report was updated to include the responses from Natural England and the Environment Agency in Appendix B.

3. Communication approach

Good communication has been key to residents and businesses feeling informed and involved in the production of the Horsford Neighbourhood Plan.

Central to the Neighbourhood Plan process, was the project website, **www.horsfordplan.wordpress.com**. The website was updated during each phase in the development of the Neighbourhood Plan. It contained a news-feed, all Steering Group papers, notes of meetings, all Neighbourhood Plan documents, amendments to the Plan and contact information. It linked to other websites and social media.

To spread news of the emerging Neighbourhood Plan, the Steering Group used:

- The Neighbourhood Plan website (www.horsfordplan.wordpress.com)
- The Parish Council website (www.horsfordpc.norfolkparishes.gov.uk)
- Email listings (a database of businesses and residents was generated through the development of the Neighbourhood Plan)
- Flyers delivered to every house for Consultation 2, 4 and 5. Delivered by 1st Horsford and St Faith's Scouts
- Flyers in school book bags
- Event posters to go on noticeboards, in shop windows and in community locations
- Horsford Life (parish magazine) articles
- Horsford Primary School newsletter
- Press releases for Eastern Daily Press
- Facebook
 - 'Horsford Life' page
 - 'Horsford Neighbourhood Plan page
- Videos prior to consultation events (posted on Facebook).

Prior to the Referendum, the Steering Group intend to write a short summary of the Neighbourhood Plan to be distributed to residents and businesses.

4. Conclusion

The programme of community engagement and communications carried out during the production of the Horsford Neighbourhood Plan was extensive and varied. It reached a wide range of the local population and provided opportunities for many parts of the local community and businesses to input and comment on the emerging policies.

Full details of community engagement results can be found at:
www.horsfordplan.wordpress.com/community-consultation

The comments received throughout and specifically in response to the consultation on 'Version 1: pre-submission draft of the Horsford Neighbourhood Plan' have been addressed, in so far as they are practical, and in conformity with the National Planning Policy Framework and the Joint Core Strategy.

Appendices

APPENDIX 1: Application for designation as a Neighbourhood Area.

HORSFORD PARISH COUNCIL

<http://horsfordpc.norfolkparishes.gov.uk/>

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26/02/2016

Mr.Richard Squires
Broadland District Council
Thorpe Lodge
1 Yarmouth Road
Thorpe St.Andrew
Norwich
NR7 0DU

Dear Richard,

Horsford Parish Council has resolved to prepare a Neighbourhood Plan for the Civil Parish of Horsford.

The Parish Council is submitting this application for a Neighbourhood Area which is contained within the boundaries of the Civil Parish of Horsford as delineated on the attached plan.

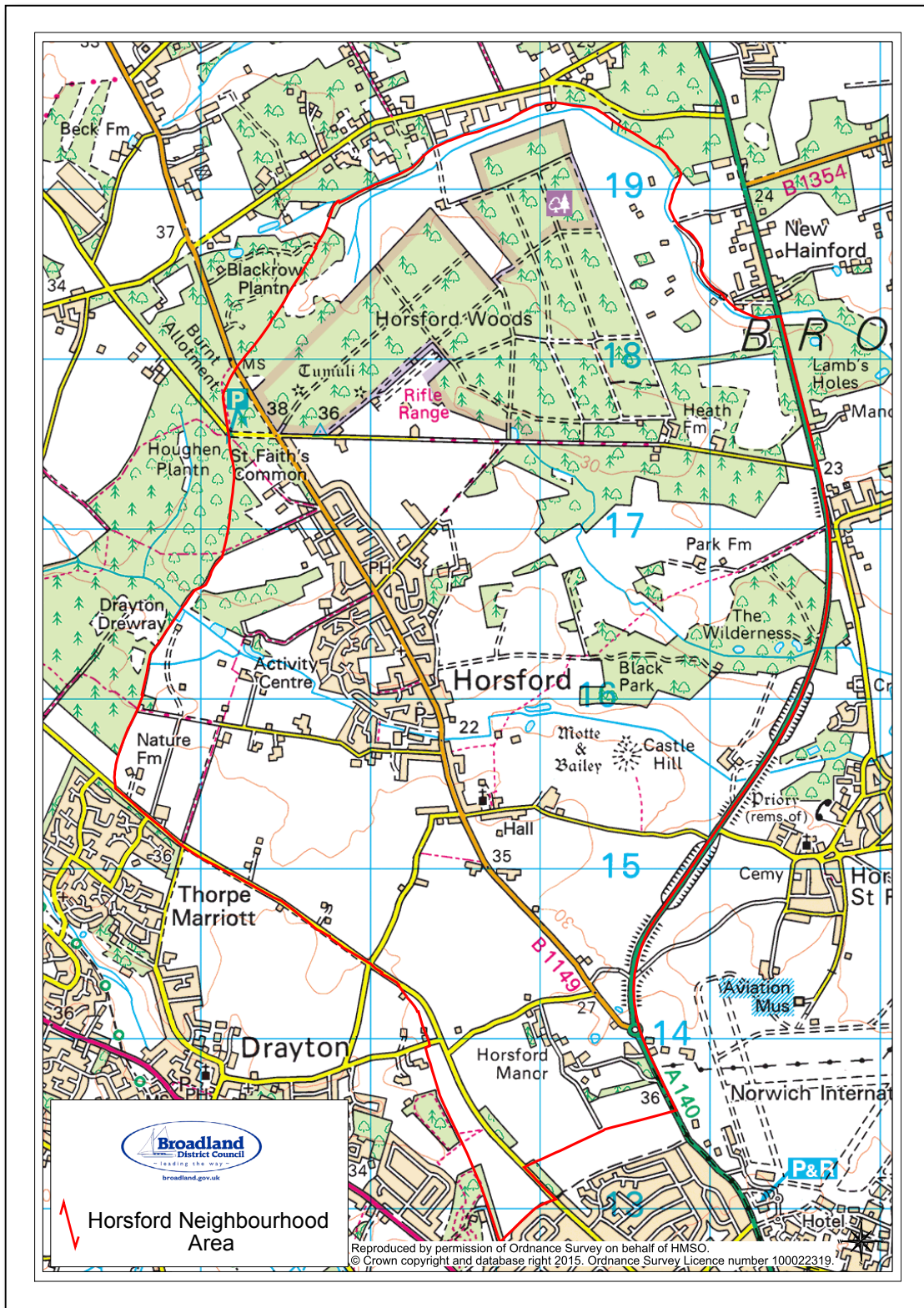
The Parish Council is making this application on the basis that it is the relevant body for the purposes of Section 61G of the Town and Country Planning Act 1990.

Please keep me informed of the progress of this application. In the mean time the Council has set up a steering group to embark on preparation of the plan.

Yours sincerely,

Jim Graves – Clerk to the Council

APPENDIX 2: Map of proposed Horsford Neighbourhood Area.



APPENDIX 3: Neighbourhood Plan Steering Group members.

- **Kathryn Clarke** – Horsford resident and Parish Councillor.
 - **Peter Hunnam** – Horsford resident and Parish Councillor.
 - **Katrina Johnson** – Horsford resident.
 - **Angela Makinson** – Horsford resident.
 - **Revd Margaret McPhee** – Horsford resident and Rector of All Saints Church Horsford.
 - **Neil Medler** – Horsford resident and Parish Councillor.
 - **Sharon Richardson** – Horsford resident and Horsford Primary School Secretary (Holt Road site).
 - **Adrian Scott (Chair)** – Horsford resident and business owner.
 - **Virginia Sokalsky (Secretary)** – Horsford resident and Parish Councillor.
 - **Dennis Woodcock** – Horsford resident.
-
- **Rachel Leggett** – Principal independent consultant for the Neighbourhood Plan.
 - **Emma Harrison** – Independent consultant for the Sustainability Appraisal.

APPENDIX 4: Terms of Reference for Horsford Neighbourhood Plan Steering Group, November 2016.

Purpose

The main purpose of the Steering Group is to prepare a Neighbourhood Plan for the parish, on behalf of Horsford Parish Council, in line with the requirements of the Neighbourhood Planning (General) Regulations 2012, which sets out policies and proposals that seek to address the community's aspirations for the area.

The scope of the Neighbourhood Plan will involve setting a vision and objectives and writing planning policies, validated by an evidence base that includes the results of community engagement.

In undertaking this role, the Steering Group will:

1. Ensure that Neighbourhood Planning legislation, as set out in the Neighbourhood Planning (England) Regulations 2012, are followed in the preparation and submission of the Neighbourhood Plan.
2. Set out a project timetable, featuring key milestones, and a budget for preparing the Neighbourhood Plan.
3. Seek appropriate funding to meet the costs of developing the Plan.
4. Plan, manage and monitor expenditure incurred in the preparation of the Plan and report back to the Parish Council on these matters.
5. Report regularly to the Parish Council on progress with the preparation of the Neighbourhood Plan and make recommendations on any proposed content of the Plan.

6. Seek to gather the views of the whole community, including residents, groups, businesses, landowners etc., in order to inform the development of the Neighbourhood Plan.
7. Liaise with Broadland District Council and other relevant authorities and organisations in order to make the Plan as effective as possible and to ensure that it remains in conformity with local, national and European planning legislation.
8. Be responsible for the analysis of evidence gathered from the community and elsewhere, development of local policies, and the production of the Neighbourhood Plan.

Membership

The Steering Group will include up to 12 members, including representatives of the Parish Council and any interested members of the community, as approved by the Parish Council.

The Steering Group will elect: a Chairperson, a Vice-Chair and Secretary.

All members of the Steering Group must declare any personal interest that may be perceived as being relevant to any decisions or recommendations made by the group. This may include membership of an organisation, ownership or interest in land or a business or indeed any other matter likely to be relevant to the work undertaken by the Steering Group.

Steering Group membership may change throughout the development of the Neighbourhood Plan.

Meetings

The Steering Group shall meet as and when required. Notice of Steering Group meetings shall be given to its members, by email or post, at least five working days in advance of the meeting date. Notices must include details of the matters to be discussed.

Decisions on operational matters (relating to the process of preparing the Plan) shall be determined by a majority of votes of the Steering Group members present and voting. In the case of an equal number of votes, the Chairperson shall have a casting vote.

Decisions on matters relating to proposed content of the Plan shall be made by the full Parish Council, following consideration of recommendations made by the Steering Group.

The Steering Group may decide the quorum necessary to conduct business – with a minimum of five members.

The Secretary shall circulate minutes to members of the Steering Group not more than 14 days after each meeting.

Working Groups

The work of the Steering Group members will be to publicise the Neighbourhood Plan, help form the vision for the Plan, help local people to engage with the Plan, be involved in the formal events that are arranged, contribute to pooling of information and local knowledge to support the Plan, identify and consider options, support the Project Manager in developing policies and proposals.

The Steering Group may appoint such working groups as it considers necessary, to carry out functions specified by the Steering Group. Each working group should have a nominated Chair but this person does not have to be a member of the Steering Group.

Working groups do not have the power to authorise expenditure on behalf of the Steering Group.

Finance

The Parish Clerk shall keep a clear record of expenditure, where necessary, supported by receipted invoices. Members of the Steering Group, or a working group, may claim back any expenditure that was necessarily incurred during the process of producing the Neighbourhood Plan. This could include postage, stationery, telephone calls, travel costs, childcare costs etc. The procedure for claiming and rates for these expenses shall be drawn up by the treasurer and agreed by the Steering Group.

The Parish Clerk will keep the Steering Group updated on actual versus planned expenditure on a regular basis.

Changes to the Terms of Reference

These Terms of Reference may be altered and additional clauses added by agreement, shown by majority votes, of the Steering Group.

Dissolution of the Group

The members will agree by a majority vote at a Steering Group meeting, to call a Special General Meeting for the sole purpose to dissolve the group.

Upon dissolution of the group any remaining funds shall be returned to funding bodies.

No individual member of the group shall benefit from the dispersal.

APPENDIX 5: Consultation 1 – Post-it notes from Christmas Fayer, 9th and 12th December 2016: ‘What do you love about Horsford?’

Community and Services

- Park for children
- Sense of community
- Friendly
- Lovely community feel
- Pre School
- Park
- Friendly people
- Lovely friendly school
- Friendly faces
- Pretty & friendly village
- friendly people
- Returned to Horsford we missed it so much
- Mother & toddler group
- Feels like home
- Lollipop lady
- Love Horsford as it is do not what it to change
- Small and friendly
- The community
- Both Schools
- The community
- Excellent Preschool
- Lovely place for kids
- Social club & pubs
- Club & pubs
- Community spirit
- Community
- Amenities
- Good amenities all close by
- Village spirit
- Community feel
- Children's football
- Quaintness of it
- Peaceful community spirit
- How friendly everyone is
- I love the people, the school, the butcher. It is an easy place to live and safe.
- People at Fairview Nursery
- Community spirit
- Schools
- Village life
- Friendly and positive
- Community spirit and football club
- The schools
- The nursery
- The schools
- Friendly village
- Youth football
- Schools
- Social club
- The whole closeness of community
- The social club & village feel
- Local schools
- Woods
- Lived here all my life
- Lovely place for children
- School nursery
- Grew up here and have returned
- Everyone is friendly
- School
- Safe place to live
- Community spirit
- School
- School
- people
- lovely people
- plus giggletots
- Local amenities
- Schools
- Village life
- Friends
- People

Business and Employment

- Newsagents and Co-op opening time
- Good takeaways
- The Brickmakers PH
- Good shops, takeaway
- Local shops
- shop & people
- love my job in Horsford

Environment

- Woods
- Love the woods
- Rural setting
- Walking in our woods
- Woods, for dog walks
- Horsford woods
- Parks and walks
- Woods for dog walks
- Woods
- Park
- The village green (park?)
- Woods
- Outdoor life
- Accessility to outdoors and walks
- Horsford woods
- What remains of woodland walks

- Rare butterfly in woods
- woods, park
- lovely walks
- woodland
- Green Lane
- Love the green area and the forest
- The Woods
- Park
- Countryside
- park

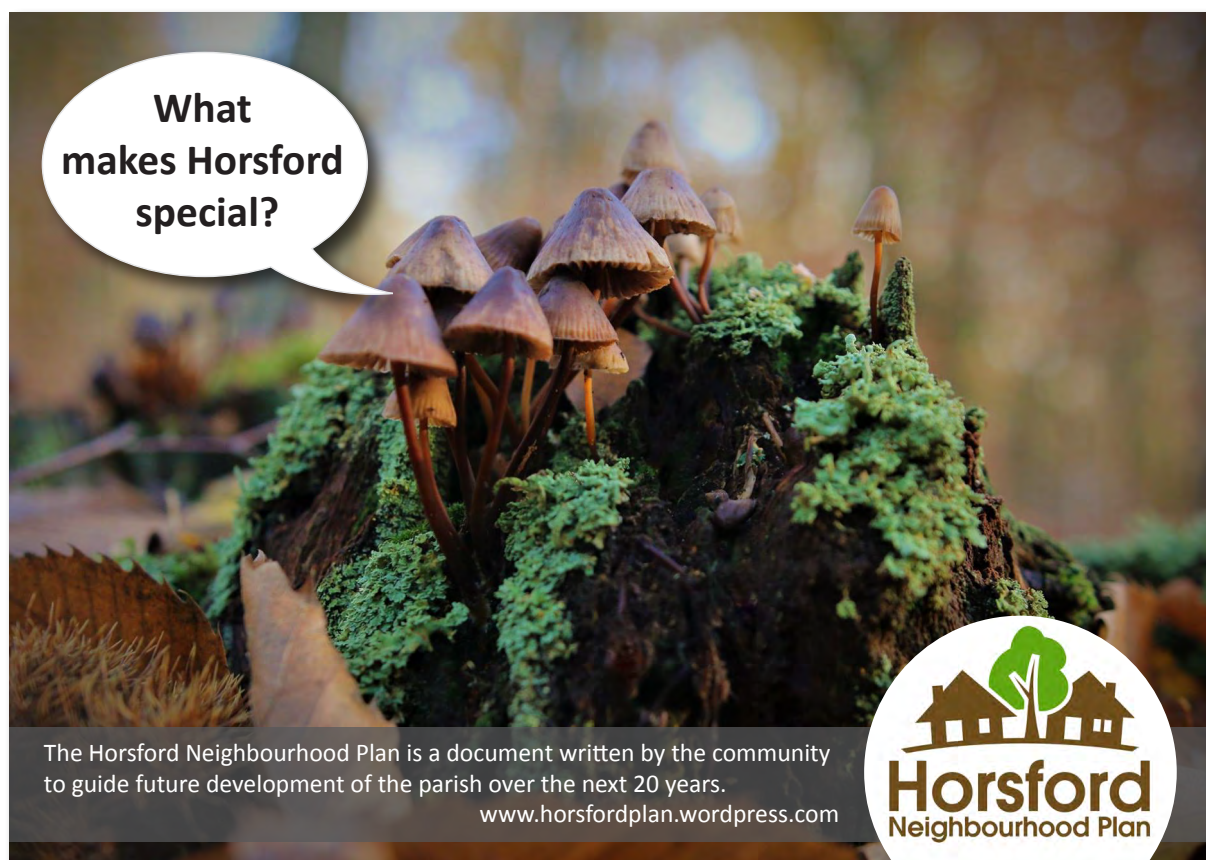
Housing and the Built Environment

- Love my house
- Rural village
- Nice village
- Quaintness of the village
- Loved the size the village was 12 years ago
- Spot , love it as it is
- Small and quiet
- Like it as a village
- Quiet at the moment
- It is a village
- Love the current size of the village
- Nice place to live

Transport and Access

- Close enough to Norwich
- Location to city & its links
- Everything is nice and close
- Good bus service
- Everything is convenient
- Able to walk to shop and school and around the village
- Park near school

APPENDIX 6: Sheet for Christmas Fayre, to stick post-it notes on.



APPENDIX 7: Community engagement 2: walkabout and workshop.

SUMMARY OF THE EVENT – Community Engagement 2: walkabout and workshop	
Purpose	To establish themes and ideas for objectives, and to test to the aims and vision of the Plan
Date and location	10am-3pm on Saturday, 21 January 2017, at the Village Hall
Consultees	<ul style="list-style-type: none"> • 121 people were recorded to have walked into the event • Slightly more males than females attended events. • A cross section of ages attended the events, 0-81+ years. The largest age group was 61-70 year olds. No one attended from the 21-30 year old bracket. • Most attendees were Horsford residents. • There were a range of ways people heard about the events, the poster/flyer which was distributed to every household was the most effective, followed by word of mouth and Facebook. A number of people were walking by and were encouraged to come in.
Publicity	<ul style="list-style-type: none"> • Printed flyers distributed to every household, posters on

	<p>noticeboards, email to Horsford businesses, website, Facebook and word of mouth.</p> <ul style="list-style-type: none"> • Large banner outside venue
Preparation	<ul style="list-style-type: none"> • Steering Group briefing paper and meeting. • Consultation materials.
Event details	<p>Drop-in workshop and walkabout</p> <ul style="list-style-type: none"> • Introductory board – what is a Neighbourhood Plan, draft Aims and Vision, timeline • Who’s here today board – collect information on gender, age, how long have you lived in the parish, and how did you hear about today? • Maps on tables (mounted on polystyrene) with flags to indicate issues • Notebooks to capture further ideas • What do we want for Horsford? – themed boards for writing ideas on post-it notes • Children’s table – build a village with model houses and drawing • Guided walkabout of the village with prompt questions
Results	<p>Full results here: www.horsfordplan.wordpress.com/community-consultation</p> <p>Summary of emerging themes:</p> <ul style="list-style-type: none"> • Community and services <ul style="list-style-type: none"> ○ School ○ Doctors surgery ○ Outdoor activities ○ Indoor activities ○ More information ○ Allotments • Housing and the built environment <ul style="list-style-type: none"> ○ Housing types ○ Sheltered/supported housing ○ Design ○ Size of developments ○ Location of development • Transport and access <ul style="list-style-type: none"> ○ Traffic ○ Roads and links ○ NDR ○ Parking ○ Cycle ways ○ Bus service ○ Crossing ○ Speeding • Environment <ul style="list-style-type: none"> ○ Energy ○ The Beck

	<ul style="list-style-type: none"> ○ Woods ○ Green spaces ○ Footpaths ○ Public realm ○ Emissions ○ Rural village • Business and employment <ul style="list-style-type: none"> ○ Local businesses ○ Retail ○ New businesses
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APPENDIX 8: Poster/flyer for consultation 2, delivered to every household and put up within the village.

Horsford
Neighbourhood Plan

What makes Horsford special?

What do we want the village to be like in 20 years time?

Parish workshop and walkabout
Saturday, 21 January 2017 @ Village Hall
Drop in between 10am and 3pm
Come for a walk around the village and give your views

The Horsford Neighbourhood Plan is a document written by the community to guide future development of the parish over the next 20 years.
www.horsfordplan.wordpress.com

APPENDIX 9: Larger banner outside venues – used at all consultation events.



APPENDIX 10: A-frame board outside venues – used at all consultation events.



APPENDIX 11: Photographs of consultation 2.



APPENDIX 12: Consultation 3: Stakeholder input.

Community Engagement 3: Stakeholder input	
Purpose	<ul style="list-style-type: none"> To check objectives Begin generating detail for the Neighbourhood Plan policies
Who	Horsford interest groups and stakeholders. The aim is not to speak to every group in the village but to get a cross section of views, build relationships and understanding of the Neighbourhood Plan.
What	The Steering Group met with the following: Bowling Club; Knit Wits group; Visit to Allotments; Horsford coffee morning; Village Hall management committee; County and District councillors; Horsford Women's Institute committee meeting; Horsford Methodist Church; All Saints Parochial Church Council; Football Team committee; Horsford Players; Horsford Medical Centre; Horsford Pharmacy; Horsford Cricket Club; Horsford Preschool; Horsford Primary School Governors; freeholders of land and buildings; developers; Horsford businesses (online survey); Community Sports Foundation; Norfolk Constabulary. Workshops were held with 1 st Horsford and St Faith's Scouts and four

	<p>Horsford Primary School classes (years 5 and 6). Full results here: www.horsfordplan.wordpress.com/community-consultation</p> <p>From the notes of the all the meetings, a set of draft policy ideas emerged.</p>
Where	Various, mostly at location of groups, attending their meetings
When	January to March 2016
Preparation	<ul style="list-style-type: none"> • Briefing meeting with steering group • Set of questions to select from, depending on the group you are meeting. E.g. if you were meeting a conservation group, you would want to ask questions that would lead to the development of strong environmental policies • Copies of draft objectives • Map of the village • Outline of what the Neighbourhood Plan is with contact information
Follow up	<ul style="list-style-type: none"> • Notes put onto the website • Analysis of the notes – themes emerging
Equipment needed	<ul style="list-style-type: none"> • Refreshments • Some venue hire, but mostly at their meetings • Photocopying

APPENDIX 13: Flyer to give to stakeholders.



What do we want the village to be like in 20 years time?



Horsford
Neighbourhood Plan

The Horsford Neighbourhood Plan is a document written by the community to guide future development of the parish over the next 20 years.

HAVE YOUR SAY ON OUR FUTURE

www.horsfordplan.wordpress.com | horsfordplan@gmail.com

Preparation	<ul style="list-style-type: none"> Steering Group briefing paper and meeting. Consultation materials.
Event details	<p>Drop-in workshops with refreshments</p> <ul style="list-style-type: none"> Introductory boards – About the Neighbourhood Plan, What am I looking at today?, Where have all the ideas come from? – consultation to date, map of Horsford, Aims and Vision Who’s here today board – gender, age, how would you describe yourself, and how did you hear about today? Set of draft policy ideas on display: Community, Housing & the Built Environment, Transport & Access, Environment, Business & Employment – sticky dots to indicate whether people agreed or disagreed and a column to ask for comments on post-it notes. Notebooks to record additional ideas. Character assessment table with map to identify different areas and sheets to complete, including local character, local views, areas with similar land use, pedestrian and cycle connections, green spaces, design for new developments. Children’s table with colouring and bricks.

Summary of findings	Agree	Disagree
Full results found here: https://horsfordplan.wordpress.com/community-consultation/		
Objective 1: To provide opportunities for all of the community to access community, cultural, leisure and sports activities within Horsford.	109 dots	0 dots
Policy ideas The provision of a new community centre will be supported, to include services and community space, enabling a hub for growing community activity <ul style="list-style-type: none"> Where should it be? What should it be used for? 	88 dots 100 online	5 dots 16 online
The provision of more informal outdoor recreation space will be supported <ul style="list-style-type: none"> Where should it be? 	87 dots 113 online	4 dots 5 online
The provision of more outdoor sports facilities will be encouraged. New sports facilities should be located within a reasonable distance of link roads, cycle and footpaths and public transport. <ul style="list-style-type: none"> What sports? 	95 dots 108 online	1 dot 11 online
New developments are expected to include new landscaped play areas and green spaces.	94 dots 110 online	1 dot 2 dots between 7 online
Large developments should make provision for more allotment	47 dots	20 dots

sites. • Where?	80 online	33 online
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Objective 2: To ensure sufficient provision of school and medical facilities within Horsford.	86 dots	1 dot 1 dot between
Policy ideas Horsford Primary School on one site will be supported.	66 dots 101 online	2 dots 2 dots between 10 online
Preschool provision will be encouraged and supported.	57 dots 112 online	2 dots between 3 online
Provision of an expanded or new doctors surgery within the Parish will be encouraged.	102 dots 116 online	2 dots 3 online

Objective 3: To provide high quality, diverse and affordable housing within Horsford.	37 dots	21 dots 4 dots between
Policy ideas Across the parish there should be the provision of a diverse mix of housing, including starter homes, family homes, homes for downsizing, flats, bungalows and affordable housing. • Is this correct? Anything else?	73 dots 96 online	15 dots 1 dot between 20 online
The provision of retirement living housing and sheltered/supported housing will be supported	84 dots 100 online	3 dots 2 dots between 15 online

Objective 4: To provide appropriate size, scale, density, design and layout of development and parking, which complements existing development and the surrounding environment within Horsford.	69 dots	1 dot between
Policy ideas Where possible, developments should be laid out in a way that is simple to navigate and have good connectivity to other parts of Horsford.	67 dots 114 online	1 dot 1 dot between

		3 online
New developments should seek to maintain a village feel. Heights, size and style should respect and be sympathetic to the adjacent properties.	104 dots 112 online	1 dot between 3 online

Objective 5: To provide and encourage safe walking, cycling and the use of public transport within and beyond Horsford parish.	92 dots	
Policy ideas	96 dots	6 dots
Horsford should be a cycle friendly parish, through the provision of new routes into and through the countryside and woodland, new cycle paths within the village, and access to schools, and for commuting to Norwich city.	114 online	5 online
New developments must be designed to encourage safe walking and cycling.	94 dots 118 online	12 dots 2 online
There should be more pedestrian crossings on Holt Road.	61 dots	1 dots
• Where?	82 online	31 online
New road infrastructure should enable the provision of bus services.	82 dots 113 online	0 dots 7 online

Objective 6: To provide adequate private and public parking.	43 dots	
Policy ideas	90 dots	11 dots
New developments should provide sufficient off road parking through parking bays, drives and garages.	119 online	1 online
The following parking standards should be applied to new developments:	72 dots	0 dots
1 bedroom = minimum of 2 car parking space to be provided	97 online	20 online
2 bedrooms = minimum of 2		
3 bedrooms = minimum of 3		
4 (or more) bedrooms = minimum of 4		
Opportunities should be sought to improve community parking within the village	72 dots 106 online	0 dots 13 online

Objective 7: To protect and enable access to the countryside, woods and green spaces within Horsford and the surrounding area.	78 dots	
Policy ideas	103 dots	0 dots
The woodland should be protected from development and be open for community access – Horsford Forest (Horsford Heath), Horsford Woods, Felthorpe Common (is this Horsford?), St Faith's	120 online	0 online

Common, Winnie Hill (is this Horsford)? • Anywhere else?		
A new circular footpath should be developed within the Parish. • Where?	85 dots 104 online	2 dots 1 dot between 9 online
Small local green spaces within the parish should be protected • Where?	87 dots 117 online	0 dots 3 online
The view from Mill Lane towards the Cromer Road is considered of particular importance. Development within this view that is overly intrusive, unsightly or prominent, will not be supported • Anywhere else?	96 dots 99 online	0 dots 17 online
Views and vistas along streets and/or open spaces to the surrounding countryside should be kept and created within new developments.	93 dots 113 online	0 dots 6 online

Objective 8: To improve and provide a high quality public realm in the village.	33 dots	
Policy ideas A high level of tree planting should be encouraged on new developments.	87 dots 115 online	5 dots 4 online
There should be a tree buffer between existing housing and new developments. Current woodland should also be extended.	93 dots 109 online	5 dots 2 dots between 7 online
Street lighting should be restricted to main roads only. Side roads should only have low level lighting for safety of residents.	81 dots 97 online	19 dots 5 dots between 20 online
New developments located at the village entrances should be enhanced with trees, shrubs and flower planting.	103 dots 115 online	3 online

Objective 9: To provide sufficient land and buildings to support local economic development.	34 dots	7 dots 5 dots between
Policy ideas The provision of land for new starter units for new Horsford	64 dots	18 dots

businesses will be encouraged, enabling local employment.	98 online	6 dots between 18 online
The provision of a new supermarket is encouraged in proportion to the size of the village.	58 dots 90 online	29 dots 5 dots between 25 online

Objective 10: To enable an attractive and viable village centre.	48 dots	1 dot between
Policy ideas More shops will be encouraged to locate in the village, where easily accessible to housing.	73 dots 103 online	19 dots 2 between 13 online

APPENDIX 17: Photographs of consultation 4.



APPENDIX 18: Poster/flyer for consultation 4, delivered to every household and put up within the village.



Horsford

Neighbourhood Plan

Have your say on the future of our village.
All welcome. Together our views matter.



10am-3pm, Saturday 20 May @ Church Room

5pm-8pm, Wednesday 24 May @ Village Hall

or comment online
www.horsfordplan.wordpress.com

The Horsford Neighbourhood Plan is a document written by the community to guide future development of the parish over the next 20 years.



The Neighbourhood Plan can't stop development, but it can influence the provision of housing, community facilities, the environment, businesses, services and transport access by developing local planning policy.

If successful at Referendum, it will become part of the statutory development plan for the area. **Make sure you have your say on the future of our village.** Together our views matter. Over the Summer we will be writing the Plan.



HAVE YOUR SAY

Drop in with all the family to one of the workshops (overleaf) and comment on ideas for the Plan with a free cup of tea.

Or comment online:

www.horsfordplan.wordpress.com



APPENDIX 19: Press release and associated articles in Eastern Daily Press and Horsford News (parish magazine) for consultation 4.



15 May 2017

PRESS RELEASE

The community of Horsford has reached an important milestone in the development of their Neighbourhood Plan. Following considerable consultation, the group now have a list of policy ideas which will shape the way in which Horsford will develop as a community over the next 20 years.

The group is holding 2 events on Saturday 20 May at the Church Rooms, from 10am-3pm, and another on Wednesday 24 May at the Village Hall, from 5pm-8pm. Residents are encouraged to drop in with all the family to comment on ideas for the Plan with a free cup of tea. The community's plan will become part of the statutory development plan for the area.

Emerging policies include a diverse mix of housing, a cycle friendly community, parking standards, protection of woodland, tree buffers, street lighting, encouraging businesses and a new community centre.

Adrian Scott, Chair of the Neighbourhood Plan group, is urging the community to come along, "Have your say on the future of Horsford, it's your plan for your future. We need your views to move forward".

For more information or to comment online visit:
www.horsfordplan.wordpress.com

Further information

We would welcome a reporter on Saturday to talk to residents and take photographs.

Contact
Rachel Leggett, Project Manager, 07947 615335, horsfordplan@gmail.com

News

Residents urged to help draw up neighbourhood plan for village

People living in a village on the outskirts of Norwich are being asked to help with a blueprint which will guide where homes are built there in the years ahead.

DAN GRIMMER
dan.grimmer@norwich Evening News

Horsford, which is just a stone's throw from where the Norwich Northern Distributor Road is being built, and is likely to experience major changes in the next two decades.

To try to ensure the development is properly planned, the community is following in the footsteps of other Norfolk villages by putting together a neighbourhood plan.

While such a plan cannot stop development from happening, it can influence the location and look of homes, along with what community facilities should be provided and what infrastructure is needed.

And, following considerable consultation, the community is now at an important milestone in the development of the plan.

The group has come up with a list of priority ideas which will shape the way the community will develop over the next 20 years.

Emerging policies include a diverse mix of housing, a cycle friendly community, parking standards, protection of woodland, tree buffers, street lighting, encouraging businesses and a new community centre.

The goal is that the village will be allowed to grow sensitively, whilst still maintaining its feel as a village. The plan also intends to protect and enable access to the



Villagers are developing a neighbourhood plan to help control where homes are built in Horsford.

Picture: LUKE POWELL

countryside, woods and green places in Horsford.

The plan will need to go to a referendum and, if successful, it will then become part of the statutory development plan for the area, with councils obligated to take it into consideration when deciding on planning applications.

The group is holding an event at the Church Room in Holt Road

from 10am until 3pm on Saturday and another at the village hall, also in Holt Road, from 5pm until 8pm on Wednesday, May 24.

Residents are urged to drop in to comment on the ideas for the plan, with free cups of tea on offer.

Adrian Scott, chair of Horsford's neighbourhood plan group, urged the community to get involved. He said: "Have your say

on the future of Horsford, it's your plan for your future. We need your views to move forward."

A draft plan will then be produced, which will go out for six weeks of consultation in October.

For more information or to comment online visit www.horsfordplan.wordpress.com

THE Horsford News

MAY 2017 Issue 153

Horsford Neighbourhood Plan

Have your say on the future of our village. All welcome. Together our views matter.



10am-3pm, Saturday 20 May @ Church Rooms

5pm-8pm, Wednesday 24 May @ Village Hall

or comment online
www.horsfordplan.wordpress.com

Horsford Neighbourhood Plan



HAVE YOUR SAY ON THE FUTURE OF OUR VILLAGE

The community of Horsford is working hard on a Neighbourhood Plan to guide the future development of the parish over the next 20 years. This Horsford local planning document will contain policies to shape the environment, housing, business and employment, transport and access, the community and services.

In May we are holding two important events to gather your views on draft ideas for the Plan. Together our views matter. All welcome:

- 10am-3pm, Saturday 20 May @ Church Rooms
- 5pm-8pm, Wednesday 24 May @ Village Hall

Peter Hunnam, local resident, is urging the community to come along, "This is your plan and your opportunity to shape it. Come along and have your say. The Neighbourhood Plan has come at an important time for the future of Horsford."

Over the last few months the Neighbourhood Plan group has been collecting information, talking to groups, school children, landowners and developers. Once we've had more community input we will start drafting the Neighbourhood Plan over the summer months.

For more information on the Horsford Neighbourhood Plan, visit: www.horsfordplan.wordpress.com

APPENDIX 20: Community engagement stage 4: The Draft Plan – pre-submission consultation.

Community engagement stage 4: The Draft Plan – pre-submission consultation	
Purpose	Exhibition of policies at the start of the 6 week statutory consultation period prior to submitting the Neighbourhood Plan
Who	Whole community
What	<ul style="list-style-type: none"> • Exhibition display of policies in the draft Neighbourhood Plan and Sustainability Appraisal <ul style="list-style-type: none"> ○ Saturday, 14 October, 10am-3pm at the Church Room • Copies of draft Neighbourhood Plan, Sustainability Appraisal and Consultation Response Form in key community locations <ul style="list-style-type: none"> ○ Horsford Social Club ○ Church Room ○ All Saints Church ○ Coop/Post Office ○ Horsford surgery • Online consultation response form (survey monkey) • Emails sent inviting a consultation response <ul style="list-style-type: none"> ○ Statutory Consultees <ul style="list-style-type: none"> ▪ Anglian Water Services Ltd ▪ British Telecommunications plc. ▪ Broadland District Council ▪ Environment Agency ▪ Highways England ▪ Historic England ▪ Homes & Communities Agency ▪ Hutchison 3G UK Limited ▪ Mobile Operators Association ▪ National Grid DPM Consultants ▪ Natural England ▪ Network Rail ▪ Norfolk Constabulary ▪ Norfolk Constabulary - Estates Department (HQ) ▪ Norfolk County Council ▪ Norfolk Geodiversity Partnership ▪ NCC Historic Environment Planning Team ▪ Norfolk Wildlife Trust ▪ North Norfolk Clinical Commissioning Group ▪ Norwich Clinical Commissioning Group ▪ Norwich International Airport Ltd. ▪ Npower Limited ▪ NTL UK ▪ O2 (UK) Limited ▪ Orange PCS Limited ▪ T-Mobile UK Limited

- UK Power Networks
- Vodafone Limited
- Water Management Alliance
- Neighbouring Parish Councils
 - Hellesdon Parish Council
 - Drayton Parish Council
 - Horsham and Newton St Faiths Parish Council
- Developers/landowners
 - Bidwells, land agents
 - Wellington Ltd
- Horsford businesses
 - 1st class aerals and satellite
 - Aerographics
 - Airport Chauffeurs UK
 - AJ Skipper - Building Maintanance Services
 - Alan Hislop Glass Engravers
 - All Creatures Healthcare Ltd
 - All Things Norfolk
 - Andy Ward Plumbing Services
 - Anglia Roofline
 - Anglian Carpets
 - Anglian Windows Ltd
 - APM Blinds
 - Aquatics Express Distributn Ltd
 - Arrow Building Services
 - Ballroom dancing Norfolk
 - Bbh Ltd
 - Beau Baby Photography
 - Blanc Photography
 - Boiler installation service
 - Bramley Lakes Ltd
 - Brecknor Limited
 - Brickmakers Pub
 - CMG care management group
 - Coop
 - Crane & Kent Ltd
 - D N C Farms Limited
 - Dawn Drake Curtains
 - Dennis Brandford
 - Ecs Power & Control Ltd
 - Exocetus Limited
 - Fairview nursery
 - GJM Gardening and Fencing
 - Grenville Court
 - Guest House
 - Hair by Catherine
 - Hannah Armstrong hairdresser

- Harry Hydro Garden Supplies Ltd
- Hats Franchise
- Headlight Restoration
- Hong Kong Chinese Takeaway
- Horsford Chef Ltd
- Horsford Dental practice
- Horsford Dog Ltd
- Horsford House Kebab and Pizza
- Impact Fork Trucks limited
- J Hill plumbing and heating
- James Witham Massage
- Jerry March Funeral Services
- Jim Graves
- Jones the Sweep
- Katrina Johnson
- K Baker Builder Ltd
- Kellys Bakeries Limited
- Kevin Gray Decorating
- Keynote Unsigned
- Lee Blanchflower Photography
- Louise Walsh Hairdresser
- M C Lead Glaziers Limited
- Manley and Pitcher
- Mark Electrical
- Mark Tuttle Driving Tuition
- Memorial Plaques
- Meterbox Medic
- Modelicious Models
- Mole Girl
- New Dawn Care Home
- New Electric Solutions
- Nick Arnull Wood Turner
- Norfolk China Limited
- Norfolk DJ and Mobile Disco
- Norfolk Dry Wall Ltd
- Norfolk Precision Engineerng Ltd
- Norfolk Tech Support
- Norwich Sweet Cakes
- PC Problems
- PDC Plastic Fascias
- Pledger Pharmacy Ltd
- Pronto Joinery Ltd
- RapidGlaze
- Revive Beauty Norwich
- Rob Dix Builder
- Robert T Smith Painter and Decorator
- Rubberizeit Uk Limited

	<ul style="list-style-type: none"> ▪ S Crowe Accountancy Services ▪ Scott Sheds Ltd ▪ Sear Handling Hand Print Finishing ▪ Sergents Autotrim Ltd ▪ Shelli's Hair design ▪ SNB Plumbing and Heating ▪ Spice of India ▪ Squeaky Clean ▪ Stella Knight Hypnotherapist ▪ Suzanne's mobile foot clinic ▪ T Dack ▪ The Brickmakers ▪ The Wardrobe ▪ Tim the Plumber ▪ Vianna Trading & Autos Limited ▪ Waggamut cut ▪ Waste Away Skip Hire Ltd ▪ Waterways Plumbing Services ▪ Wisdom Partnership Ltd ▪ Zak Branch Tree Services <p>○ Individuals and community groups</p>
Preparation	<ul style="list-style-type: none"> • Briefing meeting with Steering Group • Develop materials and printing
Follow up	<ul style="list-style-type: none"> • Input all results and comments into spread sheet. Steering Group considered whether a change is required to polices in accordance with the consultation results.

APPENDIX 21: Flyer/poster for the pre-submission consultation exhibitions, consultation 4.



Horsford

Neighbourhood Plan



Free cuppa

Drop in to comment on
your draft Neighbourhood Plan for Horsford
or read it in community locations,
or online, www.horsfordplan.wordpress.com

**10am-3pm, Saturday 14 October
@ Church Room, Holt Road**

The Horsford Neighbourhood Plan is a document written by the community to guide future development of the parish over the next 20 years.

COMMENT ON THE FIRST DRAFT

From 14 October, for 6 weeks, you can read and comment on the draft Neighbourhood Plan. Copies can be found at:

- Horsford Social Club
- Church Room
- All Saints Church
- Coop/Post Office
- Horsford surgery



Horsford

Neighbourhood Plan

2018-2038



Version 1: Pre-submission DRAFT
October 2017

You can also read and comment on the Neighbourhood Plan online:

www.horsfordplan.wordpress.com

After this consultation, the Neighbourhood Plan will be revised and submitted to Broadland Council for examination and referendum. If voted for by residents, it will become part of the statutory development plan for the area.

APPENDIX 22: Photographs of consultation 5.



APPENDIX 23: Press release for consultation 4.

PRESS RELEASE

13 October 2017

HORSFORD NEIGHBOURHOOD PLAN

The community of Horsford have responded to the pressure of housing development and the NDR, by drafting a Neighbourhood Plan – a community written planning document which will shape the way Horsford develops in the future. The draft includes policies on community provision, housing types, protecting the woodland and open spaces, making Horsford more cycle friendly and supporting local businesses.

Adrian Scott, Chair of the Neighbourhood Plan group says, “this is a once in a lifetime opportunity to have our say over our much loved community. It’s been hard work producing the Plan, but it will all be worth it in the end”.

Horsford residents are invited to come and view the Plan on Saturday, 14 October, 10-3pm at the Church Room, Holt Road. Or it can be viewed and commented on between now and 25 November on the Horsford Neighbourhood Plan website: www.horsfordplan.wordpress.com

For more information contact:

Rachel Leggett

Project Manager, Horsford Neighbourhood Plan

07947 615335

horsfordplan@gmail.com

www.horsfordplan.wordpress.com

APPENDIX 24: Consultation Response Form for pre-submission draft of the Neighbourhood Plan (2 sided). Also available online as a PDF and Survey Monkey online survey (same content).



**DRAFT Neighbourhood Plan
CONSULTATION RESPONSE FORM**

Consultation period: Saturday 14 October to Saturday 25 November 2017.

The Horsford Neighbourhood Plan is a community-led document for guiding the future development of the parish. It is the first of its kind for Horsford and a part of the Government’s current approach to planning. Please use this form to comment on the draft Neighbourhood Plan so we can make amendments before submitting it for examination.

PLEASE NOTE: Your comments will be published anonymously in the Neighbourhood Plan consultation statement document.

Name	
Email address	

Community policies	Do you agree with the policies? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments

Housing and the Built Environment policies	Do you agree with the policies? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments

Transport and Access policies	Do you agree with the policies? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments
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Environment and Landscape policies	Do you agree with the policies? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments
---	--

Business and Employment policies	Do you agree with the policies? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments
---	--

Overall, do you <input type="checkbox"/> Agree with the draft Neighbourhood Plan <input type="checkbox"/> Disagree with the draft Neighbourhood Plan Any further comments about the draft Neighbourhood Plan 	
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Sustainability Appraisal	Do you agree with the Sustainability Appraisal? <input type="checkbox"/> Agree <input type="checkbox"/> Mostly agree <input type="checkbox"/> Mostly disagree <input type="checkbox"/> Disagree Comments
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Please send your completed response by 25 November to: **Jim Graves**
 (Parish Council Clerk), 3 Lawn Close, Horsford, NR10 3DJ, horsfordpc@gmail.com

APPENDIX 25: Log of comments and responses to Pre-submission Consultation, November 2017.

Policies	Agree	Mostly agree	Mostly disagree	Disagree
Community	33 paper 11 online	17 paper 15 online	3 paper 1 online	0 paper 2 online
Housing and the Built Environment	33 paper 14 online	19 paper 11 online	1 paper 5 online	0 paper 0 online
Transport and Access	39 paper 16 online	9 paper 10 online	2 paper 3 online	0 paper 1 online
Environment and Landscape	38 paper 14 online	14 paper 12 online	0 paper 4 online	0 paper 0 online
Business and Employment	36 paper 13 online	16 paper 14 online	0 paper 3 online	1 paper 0 online
Overall, do you agree/disagree with the Neighbourhood Plan	52 paper 27 online		1 paper 3 online	
Sustainability Appraisal	34 paper 13 online	14 paper 16 online	1 paper 1 online	0 paper 0 online
TOTAL	540		32	

Respondent	Comments	Steering Group response to comment
General		
Natural England	Natural England does not have any specific comments on this draft neighbourhood plan.	No change
Historic England	You can also use the neighbourhood plan process to identify any potential Assets of Community Value in the neighbourhood area. Assets of Community Value (ACV) can include things like local public houses, community facilities such as libraries and museums, or again green open spaces. Often these can be important elements of the local historic environment, and whether or not they are protected in other ways, designating them as an ACV can offer an additional level of control to the community with regard to how they are conserved. There is useful information on this process on Locality's website here: < http://mycommunity.org.uk/take-action/land-and-building-assets/assets-of-community-value-right-to-bid/ > .	No change, not arisen during consultation
Historic England	Communities that have a neighbourhood plan in force are entitled to claim 25% of Community Infrastructure Levy (CIL) funds raised from development in their area. The Localism Act 2011 allows this CIL money to be used for the maintenance and on-going costs associated with a range of heritage assets including, for example, transport infrastructure such as historic bridges, green and social	This is addressed through the projects set out in the Plan

	<p>infrastructure such as historic parks and gardens, civic spaces, and public places. As a Qualifying Body, your neighbourhood forum can either have access to this money or influence how it is spent through the neighbourhood plan process. Historic England recommends that the community therefore identifies the ways in which CIL can be used to facilitate the conservation of the historic environment, heritage assets and their setting, and sets this out in the neighbourhood plan. For instance, we would suggest that consideration is given to whether CIL could help you achieve the aims and aspirations of the policies in Section 6.1: Communities. More information and guidance on this is available from Locality, here:</p> <p><https://mycommunity.org.uk/resources/community-infrastructure-levy-neighbourhood-planning-toolkit/></p>	
Wellington Ltd	<p>We have reviewed the comprehensive document in relation to the proposals for the development at Holt Road and believe there are elements which, can easily be incorporated into the development proposals and others which, would be more difficult and these will be reviewed once the development gains momentum and we can assess financial viability.</p> <p>It's very useful for us to have such a document which aids in proposing a development which is tailored to the neighbourhood it will affect.</p> <p>By means of an update on the development, we have now closed the correspondence from the public consultation and preliminary surveys are being undertaken to allow a planning pre-application submission to Broadland DC.</p>	No change, supporting
Drayton and St Faiths Medical Practice	<p>Thank you for sending me the link to the documents which I have read. It looks like an enormous piece of work and very impressive.</p> <p>Our comments in relation to the worries about the health centre are:</p> <p>We recognise the impact that new housing developments have on the delivery of General Practice in Horsford. We are pleased that the owner of our building is actively looking at expanding capacity at the Horsford Medical Centre premises. However any use of expanded premises has to be funded and agreed by NHS England. With regard to our clinical workforce, Drayton Medical Practice has just over 18,000 patients and 9.25 WTE GPs. The number of patients per WTE GP is 1,945 which is line with average recommendations. Our clinical workforce is split across our 3 sites and patients can access care at any of the sites.</p>	No change, this is covered by the supporting text, but in less detail
Norfolk County Council	<p>The County Council supports the Vision, Aims and Objectives set out in the Plan (pages 12 - 13). In particular the County Council supports objective 2 the provision of school and medical facilities, objective 5 and 6 and</p>	No change, supporting

	objective 7.	
Norfolk County Council	<p>The neighbourhood plan will need to consider the following;</p> <p>Housing and other development will be expected to contribute towards improving local services and infrastructure (such as transport, education; library provision, fire hydrant provision, open space etc.) through either the payment of a Community Infrastructure Levy (CIL); planning obligations (via an s106 agreement / s278 agreement); or use of a planning condition/s.</p> <p>Norfolk Fire and Rescue Service advocates the installation of sprinklers in all new developments. Sprinklers have a proven track record to protect property and lives. It would therefore be helpful if the emerging Neighbourhood Plan could refer to the installation of Sprinklers in new development.</p> <p>The neighbourhood plan should therefore contain policies referencing the delivery of the above infrastructure and services.</p>	No change. Sprinklers are a building regulations issue, no change to the Neighbourhood Plan
National Grid	<p>An assessment has been carried out with respect to National Grid's electricity and gas transmission apparatus which includes high voltage electricity assets and high pressure gas pipelines, and also National Grid Gas Distribution's Intermediate and High Pressure apparatus. National Grid has identified that it has no record of such apparatus within the Neighbourhood Plan area.</p>	No change, supporting
Anglia Water	<p>It is noted that the Neighbourhood Plan includes a number of criteria based policies which are intended to be used in the determination of planning applications within the Parish. We have no comments to make relating to the Neighbourhood Plan policies.</p>	No change, supporting
Resident email	<p>As an aside I looked online and liked the stance that the Woodcote (Southoxon) neighbourhood plan undertook in layout. It seemed very explanatory and set out what the locals wanted as well as what they did not want which I think the plan needs to do lest we end up with a betting shop or similar applying to be here.</p> <p>I particularly liked the way they set out and qualified the stance taken.</p> <p>I do feel also it is important to note how many people do not opt for things and if say 20 people are saying they are desperate for a skate park assess just what percentage of the population does this actually represent and does it justify taking it forward?</p> <p>In general one thing that is not directly asked about is what the culture of Horsford and the outlook it wants to adopt. For me it would be good for the plan to ensure the 'village' adopts a sense of civic pride. It can do so in a variety of ways. I think some standards over commercial</p>	<p>No change</p> <p>Extensive consultation has been undertaken.</p> <p>Not within the remit of a Neighbourhood Plan, and not come up during</p>

	<p>premises, signage and presentation of premises could be looked at by the Parish Council. The Parish Council could also set up a Neighbourhood watch scheme ? It is surprising one does not exist in Horsford already.</p> <p>And nearly last but not least - what if any impact is there on describing Horsford as a village ? Many people subscribe to it being so and largely because it does have farms and a semi rural setting. Does this have any impact on funding from local council/ police budgets ? It would be nice to have a paragraph explaining what, if anything, being seen as a village has on services provided . If we were not called a village would it mean Horsford could command a larger police presence (by way of example) ?</p> <p>One thing too which I feel should be in the plan was to ensure that any development of housing or similar has social responsibility clauses in the developers contract. This will mean the developer has to input money into the community for community beneficial works such as repairing village halls, expanding doctors premises etc. In the very small village I came from a fairly small development was undertaken but as payback to the community a very good, quite large and fully working modern community centre was built. The developers expect to fund such things. A requirement to do so should be in the plan.</p>	<p>consultation. To be considered by the Parish Council</p> <p>Consultation showed that Horsford wanted to remain a village</p> <p>This is addressed through the Local Plan, S.106 and CIL</p>
Bidwells for landowner client	<p>Page 4. The document refers to the following documents: Basic Conditions Statement, Consultation Statement, Sustainability Appraisal Scoping Report, Sustainability Appraisal (with revisions) and Strategic Environmental Assessment Screening Report which are available on the website. Please could we be provided with a full copy of the remaining documents before they are submitted?</p>	<p>No change. Page 4 states that ‘when the Horsford Neighbourhood Plan is submitted for independent examination, it will be accompanied by the following documents’</p>
Bidwells for Landowner client	<p>Page 9, Consultation 3: Stakeholder Input. The document refers to a meeting with the “<i>freeholders of land and buildings – Keeler and Foley</i>”. Please can you sure this is amended? We would be pleased to have a meeting with the Steering Group or their representative if this would be helpful.</p>	<p>Amended to say correspondence and meetings... with freeholders of land and buildings</p>
Community		
Horsford Football Club	<p>Horsford Football Club (prev. Horsford Youth FC) would like to approach the Horsford Neighbourhood Plan to provide feedback on the plan and how we feel that we should be a part of this. The football club has grown</p>	<p>Consider further comments below</p>

	<p>considerably over the past 3-4 years and is now pushing for Community Charter Standard Club status. We host 27 teams, from the age of 4, all the way through to Veterans football (our oldest player is 57!). We currently spend approximately £12,000 a year on venues outside of the village, that allow our teams to train during the winter months; these include, Holt Sports Centre, Aylsham High School, Hellesdon High School, The FDC - Bowthorpe, Goals - Hall Road, St Faiths Centre and Longdale in Thorpe Marriott. We feel that a complex in the village with a floodlight 3G pitch, grass pitches and community venue would provide the village with a fantastic asset, and location for sport to take place.</p>	
<p>Horsford Football Club</p>	<p>P18: Horsford has a range of sports clubs, including the Bowls Club, Cricket Club and Football Clubs. Horsford Football Club is one of the largest clubs in Norfolk with some 27 teams needing more facilities for people of all ages. The football club has boys and girls from aged 4, all the way through to Veterans football. The club train during the winter months outside of the village at 7 different venues, and are short of space to host matches on a weekend; with 3 teams playing outside of Horsford.</p>	<p>Amend supporting paragraph on page 18 to say: 'Horsford has a range of sports clubs, including the Bowls Club, Cricket Club and Football Clubs. At the time of writing, Horsford Football Club is one of the largest clubs in Norfolk with some 27 teams needing more facilities for people of all ages. The football club has boys and girls from aged 4, all the way through to Veterans football. The club train during the winter months outside of the village at 7 different venues, and are short of space to host matches on a weekend; with 3 teams playing</p>

		outside of Horsford. It is unclear at this stage what 'the Nest', the Manor Park site, run by the Norfolk Community Sports Foundation, will offer for local sports clubs.'
Horsford Football Club	<p>COM2: New outdoor recreation space All large developments should make generous provision for further formal and informal outdoor recreation space in Horsford, as follows:</p> <ul style="list-style-type: none"> • Informal, open, high quality green spaces which are linked to the wider natural environment, with a range of trees and plants, and which are accessible to the public. • New landscaped areas with a range of play, exercise and leisure equipment for different age groups, seating, rubbish bins and pathways through (maintained by Horsford Parish Council). • New outdoor sports facilities. There is particular support for a skate park and an outdoor gym. • New floodlit football facility. To allow Horsford Football Club to train all year round on a 3G pitch, as well as providing grass pitches to accommodate the many teams in the club. 	<p>Remove 'maintained by Horsford Parish Council' from bullet point 2. Amend last 2 bullet points to:</p> <ul style="list-style-type: none"> • New outdoor sports facilities. There is particular support for a skate park and an outdoor gym. • New football facility
Community Sports Foundation	<p>Phase 1 – Grass pitches, bunk boxes and clubhouse We have now achieved full planning for the site and works have already started to repair the pitches. These have been agreed to be used by Horsford Youth FC and time allocate for their usage. These pitches will be available to other teams from Horsford if requested. The clubhouse refurb will start in Dec 17 and complete May 18. Community groups and Horsford Fc will therefore be able to use these facilities in the summer 18.</p> <p>Phase 2 – 3G Pitch, Sportshall, Gym, Classrooms/studio, Changing rooms We have secured outline planning and will go back to BDC for reserved matters asap. These facilities are open to the public and will achieve COM1 and COM2. The plan is to secure funding in 2018 and build in 2019 so phase 2 will be open in 2020.</p>	<p>Amend paragraph on page 18 to read 'It is the desire of local sports clubs to use 'the Nest', although this is not believed to be able to accommodate all local Horsford needs.'</p>

	I think its worth mentioning in the Spatial and strategic context the GNDP playing pitch strategy and indoor sports strategy in which CSF are mentioned as Horsford Manor to retain and redevelop the site.	
Community Sports Foundation	P13 – The Nest will help to achieve Objective 1	No change. The Nest is not central to the settlement of Horsford and therefore is unlikely to be a ‘community hub’ for Horsford being unable to be accessed by pedestrians and cyclists, in accordance with COM1
Community Sports Foundation	P16 – The Nest is not included in the map showing facilities and as the consultation suggests a “community hub” this is what CSF will be building so it would be good to make reference to the link between the two.	Amend map. The Nest is not central to the settlement of Horsford and therefore is unlikely to be a ‘community meeting space’ for Horsford being unable to be accessed by pedestrians and cyclists, in accordance with COM1
Community Sports Foundation	P18 – Where you mention that its unclear we can provide lots of information on how we are accommodating sports teams including Horsford Football, Horsford Cricket, Norfolk Cricket (at Horsford Manor). It will also provide open memberships to the gym for local people, Since our last conversation we are working closer with Broadland DC to enable discounts to Broadland residents, schools and disadvantaged groups. We will also be delivering training, education and business start up support from the site. It would be great if you can provide a more positive context to this part of the plan as I strongly believe this will be a huge asset for Horsford if it gains the funding support and is included in your plan.	Amend paragraph on page 18 to read ‘It is the desire of local sports clubs to use ‘the Nest’

Community Sports Foundation	P19 – COM 1 – Community meeting space – This will be provided at the Nest in the clubhouse and the classroom / café space. So would be great if it can be included as a project.	No change. The Nest is not central to the settlement of Horsford and therefore is unlikely to be a 'community meeting space' for Horsford being unable to be accessed by pedestrians and cyclists, in accordance with COM1
Community Sports Foundation	P19 – COM 2 New outdoor recreation space – Whilst I understand Horsford FC needs at their own site the Nest will help to achieve this and again would be good to mention as a project and we could consider an outdoor gym if funding could be sourced.	No change, the Nest will not meet the needs of all the Horsford football teams.
Broadland Council	COM1: The second paragraph conflicts with the first, it is likely to prevent new facilities, plus it places an onerous requirement on the new proposal (how is the viability of other facilities to be assessed?). What if the new proposal is a much better facility/community benefit? The proposal could be reworded as 'A proposal for additional community meeting space should have regard to existing availability and seek to avoid impacting on the viability of other activities' OR add at the end of the first paragraph 'and complement existing provision'	Amend to add 'and complement existing provision'. Remove last paragraph
Broadland Council	COM1: There is a typo in the second paragraph. 'impact of the viability of' – remove the of after impact.	Remove paragraph
Broadland Council	Community Projects – Pg 19,20: There is no mention of informal open space provision. It would be useful to have a general reference here. e.g. "work with relevant bodies to enhance green infrastructure"	Add in bullet point to say 'Work with relevant bodies to enhance green infrastructure provision'
10	There is very little demand for allotments from 'newer residents' – a large number of existing tenants are elderly and will give up in the next few years	No change
14	All policies offer broad and long term sustainability	Supportive
19	Keep the old school building/don't let it be abandoned	Supportive comment. This is outlined in the projects list on page 21

20	Needs to more diversity of recreational activities as people have different interests	Supportive
22	They focus on the future welfare and sustainability of the village	Supportive
32	Access to disabled. Access to all. Needs more on you. More emphasis on young. Vote should be for 14 and over. Local shops. No mention of restaurants.	No change. Young people have been consulted throughout the process
35	Anxiety concerning new community builds. Where?	No change, sites have not been identified in policy
41	School on one site and sports/football community area is needed 😊	Supportive
42	Horsford Primary School on one site	Supportive
45	The vision needs to include some reference to the historic nature of the village and how it needs to be conserved	No change, not addressed in the vision, but addressed on page 32, and ENV2
47	I believe an opportunity to create a real centre of Horsford has been missed to create a social 'centre' for young and old	No change, in part addressed through the 'Business and employment' section
48	More doctors needed at Horsford Surgery as not everyone is able to get to Drayton or St Faiths, especially as they get older. Additional surgery needed with all new housing.	No change, addressed in part by COM5 and first project on page 21
49	I do believe that it important to maintain the village 'feel'	Supportive
51	Is there a plan for external toilets at village hall/play area? (policy COM2)	Add into COM projects on page 20, 'Investigate the potential for providing public toilets adjacent to the recreation ground'
52	Very well done!! Looking forward to a number of welcome changes and the growth of Horsford and its community	No change
Online	Horsford youth need a 4g venue for all teams use	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football

		facility
Online	Horsford Youth Football Club needs an All Weather 3G floodlit pitch, and playing venue for all their teams	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	HORSFORD YOUTH FC NEEDS AND ALL WEATHER 3G FLOODLIT FOOTBALL PITCH AND PLAYING VENUE FOR ALL THEIR TEAMS	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth need a full size floodlit 3G football pitch	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	<p>Phase 1 – Grass pitches, bunk boxes and clubhouse. We have now achieved full planning for the site and works have already started to repair the pitches. These have been agreed to be used by Horsford Youth FC and time allocated for their usage. These pitches will be available to other teams from Horsford if requested. The clubhouse refurb will start in Dec 17 and complete May 18. Community groups and Horsford Fc will therefore be able to use these facilities in the summer 18. Phase 2 – 3G Pitch, Sportshall, Gym, Classrooms/studio, Changing rooms We have secured outline planning and will go back to BDC for reserved matters asap. These facilities are open to the public and will achieve COM1 and COM2. The plan is to secure funding in 2018 and build in 2019 so phase 2 will be open in 2020. P13 – The Nest will help to achieve Objective 1 P16 – The Nest not included in the map showing facilities and as the consultation suggests a “community hub” this is what CSF will be building so it would be good to make reference to the link between the two. P18 – Where you mention that it's "unclear" we can provide lots of information on how we are accommodating sports teams including Horsford Football, Horsford Cricket, Norfolk Cricket (at Horsford Manor). It will also provide open memberships to the gym for local people, we are working closer with Broadland DC to enable discounts to Broadland residents, schools and disadvantaged groups. We will also be delivering training, education and business start-up support from the site. It would be great if you can provide a more positive context to this part of the plan as I strongly believe this will be a huge asset for Horsford if it gains the funding support and is included in your plan. P19 – COM 1 – Community</p>	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility

	meeting space – This will be provided at the Nest in the clubhouse and the classroom / café space. So would be great if it can be included as a project. P19 – COM 2 New outdoor recreation space – Whilst I understand Horsford FC needs at their own site the Nest will help to achieve this and again would be good to mention as a project and we could consider an outdoor gym if funding could be sourced.	
Online	Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	the youth football club is growing year on year offering the opportunity to young people in the community to be part of something special, they desperately need a 3G training facility as the club grows it is harder each year to find training facilities in the area	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	My daughter and son both play for their local youth football club - Horsford Youth FC. Currently there are 23 teams across age groups from 7- 18 years old and they are rapidly running out of room in the village and surrounds, to train and play, particularly training through the winter. They currently use Hellesdon High School 3G (All weather with Floodlights) but this is quite expensive and not on our 'doorstep' They really need a more local, All Weather 3G floodlit pitch, and playing venue for all of their teams, as the club is growing significantly, year on year.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams.'	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth FC is running out of space for the teams to train on and play on. A 3g training pitch would help, this could also be rented out to other teams. Land for extra pitches is also needed , we may get use of the new land at Anglian Windows but more space is needed.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	'Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams.'	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth FC NEEDS an All Weather 3G floodlit pitch, and playing venue for all their teams.	Amend last bullet point on COM2 to:

		<ul style="list-style-type: none"> • New football facility
Online	Facilities for the growing youth football team needs to be high priority. The club has no winter training facilities and a large amount is paid to those offering the facilities meaning funds leaving Horsford. We really need a floodlit 3g pitch (grass will not cope in winter with the demand) and enough pitches to cope. Currently I travel to Horsford St Faiths to watch my sons Horsford team play their home games which is very sad.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football facility
Online	I found it highly unusual that the document was set out in the way it is. First we have objectives; then a set of policies and after that more minor projects. Usually, the overarching policy comes first, (what you intend to do) then objectives follow on setting out the 'how' you intend to achieve the policy aim. The policy is what you intend to do the objectives are how you intend to do it. It is very hard to comment on policies generically all together. I cannot say I agree with all of them no.	No change, in line with other Neighbourhood Plans
Online	Great	Supportive
Housing and the Built Environment		
Historic England	We welcome focus in Section 6.2: Housing and the built environment on high quality design of appropriate form and scale. In particular, we are pleased to see that this emphasis is backed up by a detailed Character Assessment process. We welcome policy HBE3, but suggest that it could be strengthened by a change to the last sentence to include reference to locally distinctive materials, rather than only render types or colours.	No change, no locally distinct materials
Historic England	We also welcome the general emphasis on legible, permeable new neighbourhoods in the supporting text on p24, and in Policy HBE2. However, Paragraph 69 of the National Planning Policy Framework (NPPF) makes clear that planning policies should, amongst other things, require clear and legible pedestrian routes and high quality public space. Paragraph 35 of the NPPF requires that developments give priority to pedestrian and cycle movements, and also have access to high quality public	No change, addressed in HBE2 and TRA1

	transport facilities. We suggest that Policy HBE3 could be reworded to enable it to better achieve the aspirations set out in Section 6.2s general text, and to ensure the policy is in line with national policy requirements. In particular, we suggest that cul-de-sac development is avoided where possible, as the nature of this sort of layout can reduce permeability.	
Drayton Parish Council	The Parish Council had no comments to make other than regarding Policy HBE2: Connectivity. The Parish Council were pleased to see this policy included and in particular the need for new developments to be connected to the centre of Horsford. Drayton Parish Council look forward to receiving support from Horsford’s neighbourhood plan and assume in line with policy HBE2 Horsford Parish Council will vigorously oppose planning permissions for developments outlined in the GNLP call for sites particularly site numbers GNLP 0283, GNLP 0289, GNLP 0302, GNLP 0329, GNLP 0332 to 0334, GNLP 0359, GNLP 0368, GNLP 0419 and GNLP 0479.	Supportive of HBE2
Broadland Council	HBE1: What is meant by ‘starter homes’, given the Government’s forthcoming ‘Starter Homes’ scheme (which has not yet commenced)? Perhaps “the following should be included” should be replaced with “the following would be supported”. Will ‘housing for older people and the disabled’ be supported if it’s not particularly near village amenities? What if a proposal is outside the settlement limit?	Add in definition of starter homes. Keep ‘included’ as this is stronger Add in ‘preferably’ before ‘located near village amenities’. Also, add to sentence to end of 2 nd paragraph, ‘where there is access to village amenities’.
Broadland Council	HBE3: Are render colours and coatings to be encouraged? This can place a maintenance burden on prospective buyers.	No change, latest coatings are self coloured and require little or no maintenance. Change ‘render’ to ‘surface’
6	I appreciate the need for more housing but do not want to see ‘willy nilly’ developments all over the place – designed to make money for the developer rather than meet the	No change

	need for housing at a reasonable price. We are not all high earners!	
8	There is no room at either school for a merge	No change, there is some capacity at the Mill Lane site
11	Parking for schools needs consideration as does surgery if expanded. Planning applications or land close to village centre need considering for older peoples housing first	No change
13	I agree with merging the two sites of Horsford Primary School...but have major concerns regarding parking!!	Add in, 'with appropriate parking' to end of paragraph 1 of COM4
14	I have no problem with future growth and development and these policies will protect any vulnerable aspects of the village	Supportive
20	Housing must be accessible to people of all backgrounds	No change
22	Important to have mixed housing catering for the benefit of people	Supportive
32	Nothing in the plan about utilities, power, water, ICT. By 2038 there will be much more home working (reduces commuting) not in Horsford if broadband and mobile coverage is vastly improved.	Partially addressed by BUS2
35	Housing – by 2038 we will not be a village!!! Good all housing needs to be catered for	No change
36	If the village must have more housing the traffic on Holt Road must be more controlled, in truth I think that over the years Horsford has done its share towards housing the community	No change
38	Define 'large' developments. Retain existing hedgerows and mature trees. Access to new development should be considered	ENV5 addresses trees and site boundaries. Add in definition of large development
45	Fatten out the ribbon development to give more opportunity to create a village centre	No change, no community consultation evidence
47	Sheltered housing and starter homes definitely needed, plus another supermarket	Supportive
49	I think we should emphasise the affordable housing – we don't need load of executive homes	Affordable housing is in HBE1 as part of a mixed housing offer
51	Suitable/appropriate car parking provision in all new developments	Supportive
53	Appendix B: 14, last bullet point should read junction with Horsbeck Way, not Gordon Godfrey Way?	Changed to Gordon Godfrey

		Way
Online	Really don't feel that the house builders & those that approve planning consent are taking these into account or not doing anything to enforce implementation.	No change, Plan not adopted yet
Online	I don't think Horsford has the infrastructure to support any more medium to large scale developments	The Plan addresses infrastructure where possible
Online	People have said they do not want more housing. The document appears to ignore this and continues to say despite not wanting more housing Horsford must have some. People said they did not want flats but disappointingly , the document says well, never mind, by the way flats like this might be okay. Why ? I think protecting views and privacy is vital. Very low rise, very low density. Proper sized rooms and good sized gardens and frontage. Developers sadly will just fit in as many houses into a plot as they can. We cannot build too quickly. Artificial growth of a community without the infrastructure does not a community make. Encouraging people to live in older style houses would be useful. If you build new builds you will never be able to build enough as like the latest computer or telephone they will be out of date in style quickly and people will want the latest model. Some imaginative approaches would be helpful here. Are there any derelict commercial premises for sale? Any novel ways for developers to buy houses from people who are handling property for someone in the family who has died and doing them up to sell on? Does Horsford in particular have to have all this development ? It takes courage but land that has not been built on for decades or centuries should arguably stay that way, at least we should try our very best to find solutions which enable that to be the case ?	No change, not in conformity with the NPPF
Online	Spot on.	Supportive
Transport and Access		
Norfolk County Council	The County Council supports the aspirations for on-road parking (Policy TRA3: Private Parking, page 29). However, roads should not be designed to prevent on-street car parking as this can create issues, when inevitably cars are parked on the road. Therefore, it is advised that Policy TRA3 should include reference to provide suitable on-street parking for visitors.	No change. This is addressed in paragraph 2 of TRA3
Broadland Council	TRA1: A ':' is missing after "should also include" What is the definition of 'large developments'?	Change
Broadland Council	TRA2: What is the definition of 'significant developments'?	Add in definition of large/significant development
Broadland Council	TRA4: The first sentence is about public parking but the second sentence is not and instead relates to specific uses	Add in line between two

	meaning it does not fit with the policy heading. We would suggest that this element is incorporated into TRA3.	sentences
Bidwells – Landowner client	Page 27. The text within paragraph 1 states “ <i>new routes into and through the countryside and woodland</i> ”. This wording should be amended due to the potential negative impact on the natural environment as outlined at point 3 above.	No change, the policy is not specific about location
11	TRA 3 and 4 important due to increased car ownership as families grow	Supportive
13	TRA3/TRA4 certainly needs consideration!	Supportive
14	Anything the facilities better links as well as discourage poor driving should be applauded	Supportive
20	The shorthorn layby has lots of potholes which need to be resurfaced instead of filled with some stones as this is a school bus stop	Beyond the scope of the Plan
22	Cycle and pedestrian amenity is important	Supportive
32	Will need controlled access to Holt Road. Not a question of disagreeing but incomplete and narrow minded. 20mph limits on all residential areas. Management of Holt Road. Tackle commuting problem.	Beyond the scope of the Plan
36	Not sure, wait to see what effect the NDR will have	No change
40	Holt Road struggling to cope with traffic	No change
41	Parking for school important and better bus routes	No change. Addressed in TRA2 and will also be in COM4
42	Improve public transport!	Beyond the scope of the Plan
45	Additional access required from NDR to the North of the village and possible further link to the Cromer Road. DON'T FORGET THE CAR!	No change.
47	More effort to encourage improved public transport would be desirable. If a real ‘centre’ was created in Horsford this would give more emphasis on transport improvement	Beyond the scope of the Plan
48	When Butterfly Mill was built we were told Mill Lane was to be widened. This did not happen and it is chaos getting in and out of Angela Road at school time.	No change
49	Cycle paths, wheelchair access all important	Supportive
Online	In the transport policy there is no mention of the impact or desired impact of the NDR. There is not a mention of the proposed expansion of the airport and impact on Horsford and any stance Horsford would want to take ? Both are significant omissions. No mention of speed controls and plans to reduce traffic. Getting in and out of housing estates and cul de sacs is not so important. There are bigger agendas to attend to.	No change, impact of NDR and Airport Expansion are unknown. Speeding beyond the scope of the Plan
Environment and Landscape		
Historic	We therefore welcome Policy ENV4: Views and Vistas, but	No change, this

England	we would recommend that greater consideration for Horsford's historic environment, both in terms of above ground built heritage and below ground archaeology, is provided in Section 6.4 alongside the policies regarding the natural environment and surrounding landscape.	has not come through community in consultation. All developments would need to undertake their own archaeological survey
Historic England	We welcome Objective 8's emphasis on high quality public realm, and would refer you to our Streets for All guidance regarding how best to integrate new public realm into the historic character of Horsford where appropriate: https://historicengland.org.uk/images-books/publications/streets-for-all/ .	Considered
Historic England	Your neighbourhood plan also is an opportunity for the community to designate Local Green Spaces. Green spaces are often integral to the character of place for any given area, and your plan could include policies that identified any deficiencies with existing green spaces or access to them, or aimed at managing development around them. Locality has produced helpful guidance on this, which is available here: < https://mycommunity.org.uk/resources/neighbourhood-planning-local-green-spaces. >	No change, covered by ENV3
Norfolk Wildlife Trust	We are very pleased to see the prominence given to County Wildlife Sites in the description of the Landscape and Environment of the parish and the recognition given to the importance of these and other biodiversity assets. We are pleased to see reference made to the West Broadland Green Infrastructure plan, the aim of which is to improve public access to the countryside, whilst enhancing the biodiversity value of the parish. NWT is keen to work with the parish and Broadland District Council to ensure the success of the GI plan As a result, we fully support the environment policies within the plan.	Supportive
Norfolk County Council	The County Council considers that a flooding policy should be included in the Plan, the following policy is advised; INTENTION The Plan seeks to contribute towards strategic multi-agency efforts to reduce the risk of flooding from all sources in the Plan area. It seeks to promote a range of assessment and mitigation measures that will ensure that any future development (or redevelopment) will have a neutral or positive impact on flooding. POLICY: FLOODING/DRAINAGE The Plan requires that any future development (or redevelopment) proposals show there is no increased risk of flooding from an existing flood source and mitigation	Not arisen through community consultation, addressed through national policy

	<p>measures are implemented to address surface water arising within the development site.</p> <p>Any new development or significant alteration to an existing building within the Plan area should be accompanied by an appropriate assessment which gives adequate and appropriate consideration to all sources of flooding and proposed surface water drainage. Any application made to a local planning authority will be required to demonstrate that it would:</p> <ul style="list-style-type: none"> • Not increase the flood risk to the site or wider area from fluvial, surface water, groundwater, sewers or artificial sources. • Have a neutral or positive impact on surface water drainage. <p>Proposals must demonstrate engagement with relevant agencies and seek to incorporate appropriate mitigation measures manage flood risk and to reduce surface water run-off to the development and wider area such as:</p> <ul style="list-style-type: none"> • Inclusion of appropriate measures to address any identified risk of flooding (in the following order or priority: assess, avoid, manage and mitigate flood risk). • Where appropriate undertake sequential and /or exception tests. • Locate only compatible development in areas at risk of flooding, considering the proposed vulnerability of land use. • Inclusion of appropriate allowances for climate change • Inclusion of Sustainable Drainage proposals (SuDS) with an appropriate discharge location. • Priority use of source control SuDS such as permeable surfaces, rainwater harvesting and storage or green roofs and walls. Other SuDS components which convey or store surface water can also be considered. • To mitigate against the creation of additional impermeable surfaces, attenuation of greenfield (or for redevelopment sites as close to greenfield as possible) surface water runoff rates and runoff volumes within the development site boundary. • Provide clear maintenance and management proposals of structures within the development, including SuDS elements, riparian ownership of ordinary watercourses or culverts, and their associated funding mechanisms. 	
<p>Norfolk County Council</p>	<p>The historic environment is mentioned under Environment and Landscape (page 32) seven heritage assets of particular local importance are noted, listed buildings and a Scheduled Monument are also mentioned. However, beyond these references the historic</p>	<p>No change, the reference to heritage has been in line with community</p>

	<p>environment does not feature highly in the draft plan. For example, it is not specifically mentioned in the vision, objectives or policies (although the policies for the new circular footpath and vistas/views briefly mention heritage assets).</p> <p>As mentioned in the Historic Environment Service's comments on the Scoping Report (March 2017), Historic England's has published guidance on the preparation of Neighbourhood Plans (https://historicengland.org.uk/advice/planning/plan-making/improve-your-neighbourhood/). This document encourages the full consideration of heritage assets and suggests ways in which this can be achieved. These ways include those responsible for preparing the plan directly consulting the relevant Historic Environment Record and local authority historic environment advisers.</p>	consultation
Norfolk County Council	<p>During the preparation of the final Horsford Neighbourhood Plan the Historic Environment Service recommends further work is undertaken to ensure it meets Historic England's published advice and the historic environment requirements of the National Planning Policy Framework (including paragraph 7). We recommend the authors follow the steps listed below:</p> <ol style="list-style-type: none"> 1. Study Historic England's published guidance and consider how the plan can take its advice on board. 2. Contact the Norfolk Historic Environment Record and request information on heritage assets within Horsford parish. The NHER can be contacted at heritage@norfolk.gov.uk. 3. Consider the full range of heritage assets within Horsford parish and identify any additional ones they feel are particularly significant and should be protected and enhanced. They may wish to add to the list of heritage assets of particular local importance currently included in the draft plan. 4. Consider the possibility of including a historic environment policy (perhaps one that focuses on the protection and enhancement of the historic environment), alongside those for woodland, heathland, a new circular footpath, local green space, views and vistas. <p>Directly consult the Historic Environment Service's planning advice team (hep@norfolk.gov.uk). We can provide advice on which heritage assets are most significant and ways in which they can be protected and enhanced.</p>	No change, the reference to heritage has been in line with community consultation
Environment Agency	We have noted that no site allocations have been proposed for development. Development should not be built in Flood Zone 3 associated with the Spixworth Beck.	No change, covered by Broadland

	Development in FZ2 should follow our Flood Risk Standing Advice.	polices
Environment Agency	For any development within 400m of Hill Top Pig Farm we offer the following advice: New development within 400m of an existing intensive pig or poultry farm could result in the community at the proposed development being exposed to odour, noise, dust and flies. The severity of these impacts will depend on the size of the facility, the animals it houses and prevailing weather conditions. If the operator follows a management plan to deal with amenity issues and takes all reasonable precautions to mitigate these impacts, the facility and community can co-exist, with some residual impacts. In some cases, these residual impacts may cause local residents concern, and there are limits to the mitigation the operator can apply. Only in very exceptional circumstances would we revoke the operators permit.	No change, the Plan does not address specific areas for development/no development
Environment Agency	Your plan should consider if there are opportunities for increasing reuse and recycling facilities and for decreasing incidents of fly tipping.	No change, outside the remit of the Plan
Broadland Council	Page 31: The extent of Whinny Hills falls outside the parish boundary. Any area that is outside the defined neighbourhood area (also the parish boundary) should not be covered by a neighbourhood plan.	Remove Whinny Hills from list and map
Broadland Council	Page 31 – Figure 17: It is not clear what is meant by Econet woodland, there is no reference to it in the text	Remove ‘Econet’
Broadland Council	Page 33 – Figure 19: The key has a typo. Heritage should read Heritate. Also the pink line appears to show the route of the NDR but this is not reflected in the key.	Amend to Heritage Add pink dashed line into key
Broadland Council	ENV3: What would happen if the school site needs extending (possible conflict with COM4) or more storage/educational facilities were required on school playing fields?	ENV3, add in ‘education’ after the word enhance in paragraph 1
Broadland Council	ENV6: If the specified street lighting is required, is the parish council happy to adopt them for maintenance purposes? Does the second part of the last sentence need to be included?	No change, the Parish Council has taken on the maintenance for Butterfly Mill, so would expect this to be the case. Second part of last sentence – gives reason
Bidwells – for Landowner client	Page 13, Objective 7 states <i>‘To protect and enable access to the countryside, woods and green spaces within Horsford and the surrounding area’</i> . The Horsford Estate	A change to this objective with the above

	<p>is owned privately by our client. They wish to retain and protect the woodland and farmland for future generations. Intrusion by the public into farmland and woodland creates many issues including significant health and safety concerns. Our client already experiences numerous issues including: trespass on private land, increased litter, fly tipping, walking dogs off leads, dog fouling, motorbikes etc. The Plan should also consider how to deal with anti-social behavior on the urban fringe. There are many statements within the draft plan which refer to making more opportunities to enable the public to enjoy the woodland and countryside surrounding the village. The wording used is not clear – some readers may interpret the current working to state that all countryside surrounding the village is open to the public. The wording within this objective (number 7) and narrative should be amended to make it clear that not all the woodland and countryside in the parish is open to the public.</p>	<p>wording centres on development. The original wording is regardless of development. The wording has gone through extensive community consultation, and without exception has been agreed. The Steering Group have agreed to change the wording to ‘To protect and enhance access to the countryside, woods and green spaces within Horsford and the surrounding area’. Using the word ‘enhance’ instead of ‘enable’ implies improvement to existing protection and access, rather than increasing access necessarily.</p>
<p>Bidwells – for Landowner client</p>	<p>Page 30. The text within paragraph 1 states <i>‘The natural environment is very important to the residents of Horsford, who recognise the privilege it is to have accessible woodland on the edge of the village’</i>. Again, the wording used is not clear – some readers may interpret the current wording to state that all the countryside surrounding the village is open to the public. This is inaccurate. The woodland within the ownership of our client is not open to the public.</p>	<p>Page 30: 1st paragraph, 1st sentence, add in ‘where it is already permitted’.</p>
<p>Bidwells – for Landowner</p>	<p>Page 31. There are a number of sites within the County Wildlife Site list which are privately owned by our client.</p>	<p>Page 30: 4th paragraph, 1st</p>

client	In order to ensure that there is no confusion over the ownership of these sites, please amend the wording of the description of: Horsford Woods, The Wilderness, Black Park and The Thicket and Horsford Rifle Range to include reference to these being privately owned by Mrs Rachel Foley client.	sentence, add in 'most of which are in private ownership'.
Bidwells – for Landowner client	The plan of the County Wildlife Sites which has been included within the document is unclear. The plan should be amended to show the built-up area of the village clearly. It will be easier to identify the exact location of the County Wildlife Sites with further definition. We are unclear why a plan which shows private woodland is included in the document. Please could this be removed.	Consulted Broadland District Council, as agreed, and the Steering Group decided not to remove the maps as they are essential to understanding the Plan. Figure 17 and 18 descriptions, added 'please note, not all land has public access.'
Bidwells – for Landowner client	Page 32, paragraph 3. <i>"the woods are a very important asset of Horsford parish and treasured by the local community, particularly as a place to walk"</i> . This sentence should be removed. First, the woodland is not owned by the Horsford parish and this wording suggests that it is. Second, there is no public access to all the woodland you have described earlier in the same section (page 31, referred to in point 6 above) and therefore this wording is inaccurate. This could be replaced with wording stating that the woodland is an important part of the landscape? The woodland known as Horsford Heath already has public access. The wording could be amended to encourage, enhance and support public access in Horsford Heath where there are existing parking facilities. There is no comment regarding this in the current version The aims of the plan on page 3 state: <i>"Retain access to locally important countryside for recreational use"</i> . More emphasis should be made in the report to existing access in the countryside and the retention of this, not new access on private land which will not be permitted.	Page 33: remove sentence in 2 nd paragraph, 'The woods are a very important asset of Horsford parish and treasured by the local community, particularly as a place to walk'.
Bidwells – for Landowner client	Page 32, paragraph 4. <i>"Community access would enable a diverse range of people to enjoy the woodland."</i> This should be removed. Again, this wording suggests that the public can access all the woodland in the parish and it does not take into account the negative impacts which result from more access (referred to above at point 3 above). This wording should be amended.	Page 34: remove 1 st sentence from 2 nd paragraph, 'Community access would enable a diverse

		range of people to enjoy the woodland’.
Bidwells – for Landowner client	Page 32. Please can you provide any draft copies of the West Broadland Green Infrastructure Plan that are available?	Refer to Broadland Council
Bidwells – for Landowner client	Page 32 and 33. There is no reference to Horsford Castle being within private ownership. Please can you add this into the document?	Amended on page 34: add in ‘(on private land)’ to 1, 2, and 5.
Bidwells – for Landowner client	Page 32 and 34. Within this section of the plan, there is a proposal to create a new circular footpath and for this footpath to make the heritage assets listed in the report more accessible. This proposal is explained further in policy ENV2. Increased public access within the countryside could have a detrimental impact on the natural environment and heritage assets. Therefore, we recommend that this proposal is reconsidered and removed.	Figure 19 amended to say ‘Suggested new footpath, adjacent to highway’.
Bidwells – for Landowner client	Page 35. The location of the Horsford Pits on Green Lane is incorrectly marked on the plan. The site currently shown highlighted on the plan is on our client’s ownership. The actual site you are referring to is further west along Green Lane. If you require us to provide more detail please confirm.	Revised map
Bidwells – for Landowner client	Page 36, ENV4: Views and Vistas. Our client would like the views looking north from Mill Lane and Green Lane towards the woods to be protected, together with the view along Mill Lane towards the watering pits (not just the areas from Green Lane pits towards the Cromer Road). Please could your descriptions of the views be amended to take into account this comment?	Add clarification to view 3, amended to say ‘All Saints Church churchyard looking north towards the woods (Four Hundred Acre Plantation), across Mill Lane’.
Bidwells – for Landowner client	Page 37, projects – <i>“To develop a set of recreation walks through the different Horsford Woods”</i> . Further to our comments above, the wording of this bullet point should be amended or removed completely.	No change, as no land is identified
Bidwells – for Landowner client	The report does not include reference to noise pollution from helicopters and airplanes flying over the parish and the surrounding countryside. This should be addressed in the report as it is having a significant impact on the countryside and the natural environment.	No change. Did not come through in consultation
5	Ensure any plants and trees are native species – preferably fruit and nut varieties	No change, do not want to be

		restrictive
11	ENV3 smaller green spaces at Wheatacre, Beckside and Thistledown and maintaining to avoid turning into a wilderness	No change, already been built
14	Protect the environment and landscape are my primary concerns, the policies reflect my own views	Supportive
17	Definitely need to sustain as much of the natural environment as possible. A circular path around the <u>whole</u> village away from roads as much as possible would be idea (e.g. behind Oale Grove to join with existing at Dog Lane and Pyehum Lane)	Supportive
19	Keeping the rural feel is essential	Supportive
20	The street lighting policy is an uncertainty as they still need decent street lighting	Supported by consultation
22	Vital for green spaces to exist and enhance our community	Supportive
32	Yes, natural energy sources not mentioned?	Not come up during consultation
34	I like the variety of environment and landscape policies that are covered. Potential sustainable green energy could be solar panels on community building roofs or some wind turbines (doesn't need to be industrial scale)	Not come up during consultation
35	To remain a village we so need to keep our environment landscape	Supportive
36	When we moved here 40 years ago the village was truly rural. The policy suggests that this will continue to be so when truly it will be a greenish suburb. The proposal Green Lane project shows green areas. May I suggest that these be protected.	Watering pits are protected as Local Green Spaces in ENV3
38	Retain/improve woodland and open areas to maintain wildlife in village	Supportive
41	3 – existing sport and rec land should <u>not</u> be built on	Supportive
45	Protect our heritage. There's not much left! Little in the plan to protect what is left. Proactively promote the village history and forefathers e.g. how many people know that the land for the Church Room was donated by Steward Pattison (brewes) (???)	No change
47	Disagree with village hall green space, opportunity missed to create and the real centre by developing this to provide shopping and café, 2 nd library suitable for young, old and families	No change, want to keep a green space in the village centre
51	Could there be better access (better parking) to Horsford Castle?	No change, ENV2 attempts to do this, but on private land
Online	Protect the trees, plant up community areas.	Supportive
Online	Horsford Youth FC is in desperate need of facilities to cater for the ever growing village i.e. large 3G floodlights surface.	Amend last bullet point on COM2 to: <ul style="list-style-type: none"> • New football

		facility
Online	In talking about environment policies it would be helpful to mention traffic control and noise pollution. This is not mentioned at all. There is no mention of aspiring to be environmentally friendly as a parish to introduce good practices that are realistic. Of course keeping the woods is right. But there is more we can do I think ? It is not that I mostly disagree with what is there I just think we can do more and that it is a bit scant.	No change, not come through consultation
Online	ok	Supportive
Business and Employment		
Broadland Council	BUS1: In the second paragraph 'must' should be changed to 'should' or 'is encouraged' as this cannot be an absolute requirement. What is the definition of a business that fits within the rural surroundings?	No change, the need for this is going to increase over time Remove 'rural' of paragraph 1 of BUS1
Broadland Council	BUS2: What supermarket is of an appropriate size? How should developers determine what is proportionate?	Remove 'This should be in proportion to size of the population'
Broadland Council	BUS3: Confusion over the use of 'townscape' and 'village centre'. If you are referring to a 'centre' then the exact location of this will need to be defined on a map. The wording could also be interpreted to mean that support is only for improving aesthetic qualities of the centre and not the surrounding areas. The policy title might be better changed to "BUS3: Attractive Village" and remove the reference to centre.	Change title to 'Attractive village'
One Planning – for East of England Co-operative Society Ltd	Objective 9 - it is acknowledged that Objective 9 (p.40) of the draft NP confirms that local residents have expressed concern the existing supermarket/retail offer is inadequate in size to meeting the needs of the current population and future population and a new or expanded supermarket is required within the village. It states that such a supermarket should not be overly dominant in size, and so needs to be in proportion to the service area of Horsford. Policy BUS1: New business - This policy seeks to retain existing commercial premises in the parish, unless the current use is demonstrably no longer viable. More shops (particularly class A1) and more cafés (class A3) will be encouraged to locate within the parish, within easy access of housing and employment.	No change
One Planning – for East of England Co-	Recognition of the shortfall in retail provision within the village is formally addressed within policy BUS2 of the draft NP plan. It confirms that provision of a new or	No change, sites not identified, not changing

<p>operative Society Ltd</p>	<p>expanded supermarket or convenience store is encouraged to meet the needs of the parish, and to reduce additional journeys out of the village.</p> <p>This should be in proportion to the size of the population, in an accessible location for walking and cycling, provide sufficient parking provision, and take advantage of the existing public transport routes.</p> <p>The East of England Co-operative Society is fully supportive of the aims of policy BUS2 and wishes to work proactively with the village in order to help deliver on its objective for an enhanced supermarket offering. The EOEC is committed to a long-term position within the village and seeks to strengthen its role in providing a more diverse retail offer. The EOEC is founded on a set of values and principles describing a different, fairer and better way of doing business and engaging with the local community is key to this success.</p> <p>The existing convenience store only offers scope for limited enlargement up to approximately 3,000sqft (an increase of 500sqft) and internal re-configuration to provide an enhanced retail offering improved servicing and parking arrangements. The existing site is not large enough to hold a supermarket and must remain below 3,000sqft to maintain its existing trading hours.</p> <p>Opening a second convenience store within the village would not provide the wider product range required by a growing village and householders would be required to travel outside the village to fulfil all their grocery shopping needs. Indeed, this would reduce the viability of the existing shops restricting range.</p> <p>It is noted that policy 'COM1: Community meeting space' seeks to provide either the extension of a current community building or the provision of a new community centre. The EOEC is supportive of this policy and would be willing to consider re-locating to a new supermarket within the village as part of a new mixed-use/community local village centre to provide enhanced facilities and services to the villagers, subject to identifying an appropriate site. This would help deliver the objectives of policies BUS1 and BUS2.</p> <p>The draft NP refers to the recent housing developments approved and those in the pipeline. With the construction of the NDR Horsford will be the target of significant new development over the next 20-year period up until 2038.</p> <p>It is considered that within the draft NP there is insufficient recognition of this medium to long term development pressure. In particular, with respect to new housing and where this should be located within the plan area. This is even more relevant given the recent Autumn budget statement whereby the Government has committed to deliver over 300,000 new homes a year, an</p>	<p>policies to support one enterprise in the village</p>
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	<p>unprecedented level, alongside the newly introduced standard methodology for assessing housing need which is resulting in an increased need (over current numbers) for most Local Authorities. This new housing will increase pressure on existing facilities and services within the village and is likely to further fuel demand for a supermarket.</p> <p>Despite Government PPG confirming that NP's are afforded the power to identify locations for new housing and shops, this draft NP does not do so. The draft NP has a unique opportunity to recognise this future development pressure and introduce potential/aspirational locations within the village for housing and retail that could be subject to future public consultation.</p> <p>The EOEC considers there is an opportunity to create a real village centre for Horsford that could act as a community hub and be anchored by a supermarket. Additional retail and business units can further encourage a core to an expanding population. The playing fields are ideally located and large enough for this purpose whilst not needing to be completely developed. It is appreciated that this is also dependent of the Primary School relocating and some alternative football pitch provision being identified.</p> <p>It is noted that ENV3 and figure 20 (item 1) in its current form seeks to safeguard the playing fields from future development unless it relates to sporting or recreation opportunities. It is felt that this is unnecessarily restrictive and will potentially preclude any form of alternative options for a Village Centre in Horsford over the plan period. In light of the above considerations, the EOEC suggests that consideration should be given to reserving a range of development options for this land within the draft NP.</p> <p>Lastly, it would be sensible for the draft NP to include a broad timetable for review over the plan period. It is clear that the NP will need to adapt and change over the plan period if it is to respond positively to future development pressure and changing government policy.</p> <p>The Society is keen to work in partnership with the community to create a framework to take Horsford through the considerable changes to character expected over the next few decades.</p>	
5	Ensure existing units are full before building additional ones	No change
6	Horsford is a village – not a town – and the variety of businesses should reflect this	No change
11	Sufficient safe parking and access must be considerate when granting planning for retail and café application	No change, addressed in TRA4
19	As long as the supermarket is of similar size to the co-op	No change

20	The facilities must cater towards the growing population of Horsford	No change
22	Opportunities	No change
32	Fails to take a strategic view of how employment may change over next 20 years. What is there is only a small part of the whole	No change
35	New retail shopping – where? Who? NOT Tesco!!!	No change, no sites or developers identified
36	I'm not sure about supermarket proposal which would bring additional traffic from outside the village on an already over used road system	No change
45	Policy BUS3 – 'enhance the village's aesthetic qualities' might include the word historic or something similar	No change, the whole village is not historic
49	I do think we need employment for the younger people	Supportive
Online	In agreeing or disagreeing with employment policies I think you have to be specific. My guess is that you do not want to see a betting shop, money lending shop or low end pizza place coming here ? In which case say so. If you wish to have small independent shops selling crafts, good food, books, a cafe, clothes, kitchenware etc. say so. Otherwise you may not have any grounds to refuse an application from Mr Betting or Mr Moneylending who might see Horsford as a good opportunity. And how to get those businesses into Horsford and where would they go exactly? It would be helpful to outline thoughts there. For bigger businesses what would we want and not want ? The supermarket to accommodate size will not be small. Horsford is now the size of some towns. Where it would go is important. It is difficult to agree to policies without much of the detail that goes with them. One thought too, most people who live in Horsford probably work outside of it.	No change. Partly beyond the scope of the Plan, partly not come through consultation
Online	ok	Supportive
Overall, do you agree/disagree with the Neighbourhood Plan		
Anglian Water Services Ltd	It is noted that the Neighbourhood Plan includes a number of criteria based policies, which are intended to be used in the determination of planning applications within the Parish. We have no comments to make relating to the Neighbourhood Plan policies.	Supportive
11	Plan will be able to illustrate requirements outside planning boundaries but of concern to residents	No change
12	This is a well balanced and professional plan and the team should be supported and proud of their work to date	Supportive
18	An excellent proposal for the growth and protection of the village. If you achieve some of the proposed then it will be a fantastic outcome	Supportive
22	In envisage the church building as a hub – redeveloping inside to create a flexible warm and welcoming space	No change

25	I do feel that the football club need more facilities allocated within the village. A sporting activity is provided for over 300 children every week by and for the highest activity within the village. It improves the health of the children, provides life skills an the club teach the players agreed manners and respect.	Addressed
32	It needs more input from young minds and braver thinking about the future. Should be voted on by people under 18 they can marry at 16. Can dream much younger.	Outside the Neighbourhood Plan regulations
41	Anything about the doctors which is bursting?	Within the Plan
44	It is important for future generations that the Neighbourhood Plan includes provision to train the History and Heritage of Horsford. This includes various Buildings and Parkland spread throughout the Village. Church Street is one Historic area of Horsford comprising – the Church, Horsford Hall and its Parkland, The Hall annexes including the Coach House, The Hall Cottage and further cottage, The Rookery, Crown Hill Public House (now Indian restaurant). Close by we also have the Motte & Bailey & Castle Hill. The above are located at the south end of the Village and the Horsford Hall Parkland is the first view visitors have of Horsford when approaching the new Crown Hill roundabout from the NDR.	Beyond the remit of the Neighbourhood Plan
45	Congratulations on what you've achieved already. Future housing will make it a very viable document!	Supportive
46	A public toilet near the playing fields would be helpful for young and old	Add in to COM projects
47	Particularly support the community and transport and access projects	Supportive
49	Well done – a lot of hard work	Supportive
50	Toilet at rec park, 3.4.1 community facilities	Add in to COM projects
Online	Sport venue is required	Addressed
Online	Horsford Youth need a full size floodlit football pitch	Addressed
Online	I think the Nest development will be a huge asset to Horsford and would be great to have greater presence in the plan under community.	Addressed
Online	Horsford youth FC need an all weather 3G training pitch	Addressed
Online	'Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams.'	Addressed
Online	Horsford Youth FC needs an All Weather 3G floodlit pitch, and playing venue for all their teams	Addressed
Online	The Neighbourhood plan is drafted with good things but it could be set out with policies followed by objectives which would make it easier to update and follow. I think too, it needs to include impact of the NDR and airport and be clearer about what development it does not want as well as what it does.	Beyond the scope of the Plan
Online	Please add toilets to the park. Its so frustrating having to come home from the park with a young one. It would be a fantastic addition to the newly amazing park. Well done to	Put into projects

	all involved for the excellent work carried out on the park.	
Online	Could we have some toilets at the main park please! I have seen lots of children weeing in the trees. Many thanks	Put into projects
Online	It looks good a well written plan.	Supportive
Sustainability Appraisal		
22	How to encourage use of public transport and bikes to help out future	No change, addressed in TRA1
32	Needs to do more on utilities especially telecommunications, computing and power	No change, addressed in BUS1
36	Whatever I say to this I am unlikely to see whether it has worked as by 2038 I would have more than achieved my first century of life!	No change
45	Can't really comment without studying it. There appears to be a lot of black spaces at first glance. Will take away and read!	No change
49	Someone needs to protect our local environment – woods etc. Because developers don't concern themselves with these issues	Supportive
Online	<p>Horsford Neighbourhood Plan – Consultation Period – Comments/Changes/Thoughts Section Comment Page 12 – The Vision 2038 First paragraph line perhaps to read: “This was written in response to early consultation session with residents, offering their ideas & views on how the village could develop, with considered revisions incorporated after further community engagement .”</p> <p>Page 13 - Objectives First paragraph perhaps last line to read: “The objectives address how to enhance the community, manage change and provide a starting point for the development of policies. It is expected that any future developers within the village should commit to constructive negotiation of these objectives as part of their effectiveness within Horsford Neighbourhood Plan”.</p> <p>Page 13 - Objective 3 “To provide high quality, diverse and affordable housing within Horsford, appropriate to the needs of the village.”</p> <p>Page 13– Objective 4 “To provide appropriate size, scale, density, design and layout of development, that is sustainable & sympathetic to the rural nature of the village” (or “to the surrounding environment within Horsford.”)</p>	<p>Amend accordingly</p> <p>Amend end of 1st paragraph, ‘It is expected that any future developers within the village should commit to achieving these objectives.’</p> <p>No revision to Objective 3, as not just for the village, for the whole parish</p> <p>No change to Objective 4 as rural reference taken out of BUS1</p>

	<p>Page 13 – Objective 5 “To provide and encourage safe walking, cycling and the use of public transport within and beyond Horsford parish boundary, making the most of the opportunities presented by the Northern Distributor Road.</p> <p>Page 13 – Objective 7 “To protect, maintain and enable access to the countryside, woods and green spaces within Horsford and the surrounding area.”</p> <p>Page 14 – Objective 9 “To provide sufficient land and building to support local economic development with priority to small starter units to enable an embryonic mix”.</p> <p>Page 18 – Last paragraph Allotment vacancies are currently available so we should really remove. “At the time of writing the Horsford allotments have a small waiting list” However you could argue who’s to know.</p> <p>Page 19 – COM2 Like BDC I was unsure how you would define “Large”. To read “Development for recreational use will be supported providing the proposals do not detract from areas of open and undeveloped character within the village. Any qualifying development. Not sure on the rest of this to discuss on 28th Nov. Can we not designate areas on a Map that we would agree go local green space?</p> <p>Page 19 – Projects “Establish a framework agreement for the undertaking and supply of a coherent maintenance service for formal outdoor recreation areas in Horsford”.</p> <p>Page 22 Last paragraph needs updating Green Lane Phase 2 now has been given Section 106 and Crown Hill has also been given permission.</p>	<p>No change, NDR opportunities unknown at the moment</p> <p>No revision, addressed through policy</p> <p>No change as unclear what extra wording adds</p> <p>This is not the case</p> <p>Definition added in. Green space addressed in ENV3</p> <p>Amend to say ‘Establish a coherent maintenance programme through a framework agreement for formal outdoor recreation space in Horsford’</p> <p>Update to: ‘Since the 2011 Census, further developments have been constructed. Significant developments include</p>
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	<p>Page 24 First Paragraph Last sentence of first paragraph perhaps “Large areas of uniform type & size will not be supported” I know I am stretching the boundaries but just a suggestion.</p> <p>Page 25 HBE3 This could be bullet pointed into more specific in demonstrating what sort of design character and appearance we would support. Otherwise:</p>	<p>Pinelands of 73 dwellings and Butterfly Mill Phase I (Sharps Hall Farm site of 125 dwellings). Other sites recently receiving full planning permission are land East of Holt Road 259 dwellings, Mill Lane 8 dwellings and outline planning permission for 84 dwellings at Crown Hill. Currently under consideration are an unknown number of dwellings proposed by Wellington Homes on land off the Holt Road towards the Southern end of the village. Please note, none of the above developments appear on Ordnance Survey Maps at the time of writing.’</p> <p>Amend to add in ‘Large areas of uniform type and style of housing will not be supported’</p>
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	<p>“Throughout the parish, all development proposals should be of high quality design and should seek to demonstrate how they will respect and enhance the character of the local area , using good quality materials that complement the existing palette of materials used within the area (see Appendix B: character assessment). Regard should be given to the density, footprint and separation of buildings in the locality. Proposals that would lead to overdevelopment of a site or the appearance of over cramming will not be supported.” As a note to the second paragraph following BDC comments, latest coatings are self-coloured and require little or no maintenance.</p> <p>Page 27 TRA1 Remove joined-up replace with inter-connecting Remove include replace with incorporate Remove large developments replace with any qualifying development</p> <p>Page 29 TRA4 See BDC Comments Page 31/32 Econet – Ecological network – discuss with NP steering group Objective 7 – First paragraph – ensure the woods are kept protected for future generations</p> <p>Page 33 Need to update the listed building list War Memorial now listed</p> <p>Page 35 ENV3 Following BDC comments Priority should be given to expansion for additional educational building or Any proposed building on local school green space should be related to providing additional educational facilities. Further discussion with NP steering group</p> <p>Page 38 ENV5 Development proposals Any qualifying development. Second paragraph perhaps we could use; Use of appropriate plant species in a comprehensive landscape scheme with appropriate boundary treatments to integrate with the rural character of the area.</p> <p>Page 42 BUS1 Last paragraph: More independent shops</p>	<p>No change, addressed elsewhere</p> <p>No change</p> <p>Change Econet on map</p> <p>War memorial – remove last paragraph on page 32</p> <p>Amended to add in education</p> <p>No change, no evidence for appropriate plant species</p> <p>Beyond the scope of the Plan</p>
Online	To be fair I needed to read this in more detail.	No change
Bidwells – for Landowner client	All the documents refer to Objective 7: <i>‘To protect and enable access to the countryside, woods and green spaces within Horsford and the surrounding area.’</i> . We refer to	Addressed above

	my comments above at point 3 and recommend that this wording is amended	
Bidwells – for Landowner client	The document refers to the proposal for a circular footpath. As stated above, increased public access within the countryside could have a detrimental impact on the natural environment. Therefore, we recommend that this proposal is reconsidered and removed	Addressed above
Bidwells – for Landowner client	The Sustainability Appraisal Scoping Report refers to Horsford Castle from page 16. This is no mention that this site is within my client’s private ownership. Please can you ensure that this is added to this document?	Amend to state private ownership
Bidwells – for Landowner client	We have noted some errors in the Sustainability Scoping Report including: <ul style="list-style-type: none"> • Page 16. We do not believe the Maley family retained the Castle until mid 19th Century as this was part of the Horsford Estate which is within my client’s ownership; • Page 20. Under the lease to the Forestry Commission, public access is not permitted. • Appendix D. There is an incorrect plan as this does not show the temporary storage area at Glebe Farm. 	Amended
Bidwells – for Landowner client	On page 25 of the Sustainability Scoping Report the last paragraph states <i>“The areas of woodland within Horsford parish contain permissive paths and tracks that are well used by the public. The car parks that can be used to access the woods are showed on the map below”</i> . To avoid any confusion, please could you specify which areas of woodland you are referring to? We would like the wording to be amended to make it clear that there are no permissive paths, tracks or car parks to the woodland within my client’s estate	Add in note about Private Land

APPENDIX 26: Log of changes to the Horsford Neighbourhood Plan between pre-submission consultation and submission, December 2017.

Non-policy amendments made

- Front cover.
- Page 2: Contents page number.
- Page 3: Introduction – 4th paragraph amended to reflect the second version of the Plan.
- Page 3: Aims of the Plan – added in ‘existing’, to read ‘Retain existing access to locally important countryside for recreational use’.
- Page 4: 1st and 2nd paragraph amended to reflect the second version of the Plan.
- Page 8: 3rd paragraph amended to reflect the second version of the Plan.
- Page 9: 2nd box, add in after meetings ‘and correspondence’.

- Page 9: 2nd box, 'Keeler and Foley' and 'Wellington Homes Ltd' removed.
- Page 10: 2nd box, amended to reflect the second version of the Plan.
- Page 11: change 'have been' to 'were' to reflect past work.
- Page 12: 1st paragraph, amended to say 'This was written in response to early consultation session with residents, offering their ideas and views on how the village could develop, with considered revisions incorporated after further community engagement'.
- Page 13: end of 1st paragraph, add 'It is expected that any future developers within the village should commit to achieving these objectives'.
- Objective 7: change the wording to 'To protect and enhance access to the countryside, woods and green spaces within Horsford and the surrounding area'. Using the word 'enhance' instead of 'enable' implies improvement to existing protection and access, rather than increasing access necessarily.
- Page 18, amended to say 'Horsford has a range of sports clubs, including the Bowls Club, Cricket Club and Football Clubs. At the time of writing, Horsford Football Club is one of the largest clubs in Norfolk with some 27 teams needing more facilities for people of all ages. The football club has boys and girls from aged 4, all the way through to Veterans football. The club train during the winter months outside of the village at 7 different venues, and are short of space to host matches on a weekend; with 3 teams playing outside of Horsford. It is the desire of local sports clubs to use 'the Nest', the Manor Park site, run by the Norfolk Community Sports Foundation, although this is not believed to be able to accommodate all local Horsford needs.'
- Figure 11: amended to include the Nest.
- Page 19 projects: change to 'Identify land and support for a potential new Scout Headquarters for Horsford'.
- Page 19 and page 29: footnote added, Large scale major development is one where the number of residential units to be constructed is 200 or more, <https://data.gov.uk/dataset/planning-applications-decisions-major-and-minor-developments-england-district-by-outcome>.
- Page 20: change 'Establish a coherent maintenance programme for formal outdoor recreation space in Horsford' to 'Establish a coherent maintenance programme through a framework agreement for formal outdoor recreation space in Horsford'.
- Page 20: add project 'Work with relevant bodies to enhance green infrastructure provision'.
- Page 20: add project 'Investigate the potential for providing public toilets adjacent to the recreation ground'.
- Figure 19: amend typo, add NDR onto key and widen out right side of map, amend 'proposed new footpath' to say 'Suggested new footpath, on the public highway.
- Figure 20: amend 5i on map to correct location.
- Page 22: paragraph 4 changed from 'Since the 2011 Census, further developments have been constructed. Significant developments include Pinelands of 73 dwellings and Butterfly Mill phase I (Sharps Hall Farm site of 125 dwellings). Other developments in the pipeline at the time of writing include Butterfly Mill phase II of 259 dwellings, Crown Hill, 84 dwellings proposed, Wellington Homes development off Holt Road (unknown number of dwellings proposed), and Mill Lane of 8 dwellings. Please note, none of the above developments appeared on Ordnance

Survey maps at the time of writing’, to ‘Since the 2011 Census, further developments have been constructed. Significant developments include Pinelands of 73 dwellings and Butterfly Mill Phase I (Sharps Hall Farm site of 125 dwellings). Other sites recently receiving full planning permission are land East of Holt Road 259 dwellings, Mill Lane 8 dwellings and outline planning permission for 84 dwellings at Crown Hill. Currently under consideration are an unknown number of dwellings proposed by Wellington Homes on land off the Holt Road towards the Southern end of the village. Please note, none of the above developments appear on Ordnance Survey Maps at the time of writing’.

- Page 28: remove end of sentence ‘plus new routes into and through the countryside and woodland’.
- Page 31: 1st paragraph, 1st sentence, add in ‘where it is already permitted’.
- Page 31: 2nd paragraph, 1st sentence, add in ‘and address antisocial behaviour (particularly trespassing on private land, litter, fly tipping, dog fouling and motorbikes)’.
- Page 30: 4th paragraph, 1st sentence, add in ‘most of which are in private ownership’.
- Figure 17: Amended ‘Econet woodland’ on key to say ‘other woodland’.
- Page 33: remove sentence in 2nd paragraph, ‘The woods are a very important asset of Horsford parish and treasured by the local community, particularly as a place to walk’.
- Page 34: remove 1st sentence from 2nd paragraph, ‘Community access would enable a diverse range of people to enjoy the woodland’.
- Page 34: add in ‘(on private land)’ to 1, 2, and 5.
- Page 34, end of 3rd paragraph, ‘on private land’ added to last sentence.
- Figure 20, 5i moved to correct location on map.
- Page 39, projects, amend ‘Develop a set of recreation walks through the different Horsford woods’ to say ‘Develop a set of recreation walks’.
- Page 39, projects, amend ‘Signage for locally important heritage assets’ to say ‘Signage for locally important heritage assets, that are accessible and not on private land’.

Policy amendments made

Policies in pre-submission version	New wording	Where the change idea came from
<p>COM1: Community meeting space</p> <p>The extension of a current community building or the provision of a new community centre is supported. Any new community meeting space should have pedestrian access, be linked to cycle ways and have good public parking</p>	<p>COM1: Community meeting space</p> <p>The extension of a current community building or the provision of a new community centre is supported. Any new community meeting space should have pedestrian access, be linked to cycle ways, have good public parking</p>	<p>Broadland Council</p>

<p>provision.</p> <p>A proposal for an additional new community meeting space will be supported provided it will not impact of the viability of existing community facilities (shown in figure 11).</p>	<p>provision and complement existing provision (shown in figure 11).</p>	
<p>COM2: New outdoor recreation space</p> <p>All large developments should make generous provision for further formal and informal outdoor recreation space in Horsford, as follows:</p> <ul style="list-style-type: none"> • Informal, open, high quality green spaces which are linked to the wider natural environment, with a range of trees and plants, and which are accessible to the public. • New landscaped areas with a range of play, exercise and leisure equipment for different age groups, seating, rubbish bins and pathways through (maintained by Horsford Parish Council). • New outdoor sports facilities. There is particular support for football pitches, a skate park and an outdoor gym. <p>Formal recreation space should be located within a reasonable distance of main link roads, cycle and footpaths and public transport, as well as providing sufficient parking. There should also be good natural surveillance to ensure community safety.</p>	<p>COM2: New outdoor recreation space</p> <p>All large developments should make generous provision for further formal and informal outdoor recreation space in Horsford, as follows:</p> <ul style="list-style-type: none"> • Informal, open, high quality green spaces which are linked to the wider natural environment, with a range of trees and plants, and which are accessible to the public. • New outdoor sports facilities. There is particular support for a skate park and an outdoor gym. • New football facility. <p>Formal recreation space should be located within a reasonable distance of main link roads, cycle and footpaths and public transport, as well as providing sufficient parking. There should also be good natural surveillance to ensure community safety.</p>	<p>Horsford Football Club and a number of individual comments</p>
<p>COM4: Primary school</p> <p>The provision of additional</p>	<p>COM4: Primary school</p> <p>The provision of additional</p>	<p>Resident 13</p>

<p>education facilities, new or expanded, is supported.</p> <p>The merging of the two sites of Horsford Primary School onto one site will also be supported (see figure 11 showing the two sites).</p>	<p>education facilities, new or expanded, is supported, with appropriate parking.</p> <p>The merging of the two sites of Horsford Primary School onto one site will also be supported (see figure 11 showing the two sites).</p>	
<p>HBE1: Mixed housing</p> <p>Across Horsford there should be the provision of mixed type and tenure of housing to meet the needs of the community. The following should be included:</p> <ul style="list-style-type: none"> • Starter homes. • Family homes, with a range of garden sizes. • Affordable housing, including social housing. • Housing for older people and the disabled, suitable for independent living, located near village amenities. • Homes suitable for downsizing. • Supported housing (a range of housing types for people with support needs). • Bungalows. <p>The provision of housing specifically for the elderly or disabled will be particularly supported.</p>	<p>HBE1: Mixed housing</p> <p>Across Horsford there should be the provision of mixed type and tenure of housing to meet the needs of the community. The following should be included:</p> <ul style="list-style-type: none"> • Starter homes (small home intended as the first step on the housing ladder for young people). • Family homes, with a range of garden sizes. • Affordable housing, including social housing. • Housing for older people and the disabled, suitable for independent living, preferably located near village amenities. • Homes suitable for downsizing. • Supported housing (a range of housing types for people with support needs). • Bungalows. <p>The provision of housing specifically for the elderly or disabled will be particularly supported where there is access to village amenities.</p>	<p>Broadland Council</p>
<p>HBE3: High quality design</p> <p>Throughout the parish, all development proposals should be of high quality design and should seek to demonstrate how they will</p>	<p>HBE3: High quality design</p> <p>Throughout the parish, all development proposals should be of high quality design and should seek to demonstrate how they will</p>	<p>Broadland Council and resident</p>

<p>respect and enhance the character of the local area (see Appendix B: character assessment). Regard should be given to the density, footprint and separation of buildings in the locality.</p> <p>All new development should respect the character, height and massing of surrounding properties. Wherever possible, development should deliver enhancements to the landscape character.</p> <p>To avoid estate development that is uniform in look, a range of render coatings and colours is encouraged across an estate.</p>	<p>respect and enhance the character of the local area (see Appendix B: character assessment). Regard should be given to the density, footprint and separation of buildings in the locality.</p> <p>All new development should respect the character, height and massing of surrounding properties. Wherever possible, development should deliver enhancements to the landscape character.</p> <p>Large areas of uniform type and style of housing will not be supported. To avoid estate development that is uniform in look, a range of surface coatings and colours is encouraged across an estate. To avoid estate development that is uniform in look, a range of surface coatings and colours is encouraged across an estate.</p>	
<p>TRA4: Public parking for non-residential use</p> <p>Schemes to improve public parking for cars and bicycles within the village will be supported. Provision must be made for sufficient off-road parking for non-residential uses, including adjacent to schools, community facilities, amenities, shops and industrial units.</p>	<p>TRA4: Public parking for non-residential use</p> <p>Schemes to improve public parking for cars and bicycles within the village will be supported.</p> <p>Provision must be made for sufficient off-road parking for non-residential uses, including adjacent to schools, community facilities, amenities, shops and industrial units.</p>	<p>Broadland Council</p>
<p>ENV3: Local Green Space</p> <p>Existing recreational space, including school playing fields and land used for outdoor sport and recreation should not be built on, except for buildings that would enhance sporting or recreational activities on</p>	<p>ENV3: Local Green Space</p> <p>Existing recreational space, including school playing fields and land used for outdoor sport and recreation should not be built on, except for buildings that would enhance education, sporting or recreational</p>	<p>Broadland Council</p>

<p>the land. Proposals for the development of such buildings will be supported provided that their scale and design would be in keeping with the character of the location and that the impact on the amenity of surrounding properties would be acceptable.</p> <p>The following areas are designated as Local Green Space for special protection:</p> <ol style="list-style-type: none"> 1. Horsford Recreation Ground (behind Horsford Village Hall). 2. The Butterfly Mill green. 3. The Pinelands green. 4. Strip of land that has the village sign on it, a green gateway to the village. 5. The Horsford Pits <ol style="list-style-type: none"> i. Green Lane ii. Pyehurn Lane iii. Dog Lane. 	<p>activities on the land. Proposals for the development of such buildings will be supported provided that their scale and design would be in keeping with the character of the location and that the impact on the amenity of surrounding properties would be acceptable.</p> <p>The following areas are designated as Local Green Space for special protection:</p> <ol style="list-style-type: none"> 6. Horsford Recreation Ground (behind Horsford Village Hall). 7. The Butterfly Mill green. 8. The Pinelands green. 9. Strip of land that has the village sign on it, a green gateway to the village. 10. The Horsford Pits <ol style="list-style-type: none"> iv. Green Lane v. Pyehurn Lane vi. Dog Lane. 	
<p>ENV4: Views and vistas</p> <p>The Neighbourhood Plan seeks to protect views across the parish that are of particular community importance, which include:</p> <ol style="list-style-type: none"> 1. Green Lane Watering Pit towards the Cromer Road. 2. Green Lane looking northeast towards the rifle range and Horsford Woods. 3. All Saints Church churchyard looking north. 4. Between the footpath from Horsbeck Way across the meadows to Dog Lane. <p>Development within these views that is overly intrusive, unsightly or prominent will not be supported.</p>	<p>ENV4: Views and vistas</p> <p>The Neighbourhood Plan seeks to protect views across the parish that are of particular community importance, which include:</p> <ol style="list-style-type: none"> 5. Green Lane Watering Pit towards the Cromer Road. 6. Green Lane looking northeast towards the rifle range and Horsford Woods. 7. All Saints Church churchyard looking north towards the woods (Four Hundred Acre Plantation), across Mill Lane. 8. Between the footpath from Horsbeck Way across the meadows to Dog Lane. <p>Development within these views that is overly intrusive, unsightly or prominent will not be supported.</p>	<p>Bidwells – for Landowner client</p>

<p>Views and vistas along streets and/or open spaces to the surrounding countryside should be created or kept within new developments, to ensure the rural feel and connection with the countryside is maintained.</p>	<p>Views and vistas along streets and/or open spaces to the surrounding countryside should be created or kept within new developments, to ensure the rural feel and connection with the countryside is maintained.</p>	
<p>BUS1: New businesses</p> <p>The Neighbourhood Plan supports planning applications for new businesses and employment that fit within the rural surroundings and which are appropriate both in scale and environmental impact. The provision of land for new starter units will be encouraged, enabling local employment. Any new business units should enhance pedestrian access, and be linked to cycle ways, be near a bus stop and have good parking provision.</p> <p>Planning permission for development that enables home working will be encouraged, where it does not conflict with other Development Plan policies. Technology infrastructure (fast broadband and car charging points) must be incorporated into the design of residential developments and business units.</p> <p>Proposals that seek to retain commercial premises in the parish will be supported. The loss of existing retail premises on Holt Road will be resisted, unless the current use is demonstrably no longer viable. More shops (particularly class A1) and more cafés (class A3) will be encouraged to locate within the parish, within easy access of housing and employment.</p>	<p>BUS1: New businesses</p> <p>The Neighbourhood Plan supports planning applications for new businesses and employment that fit within the surroundings and which are appropriate both in scale and environmental impact. The provision of land for new starter units will be encouraged, enabling local employment. Any new business units should enhance pedestrian access, and be linked to cycle ways, be near a bus stop and have good parking provision.</p> <p>Planning permission for development that enables home working will be encouraged, where it does not conflict with other Development Plan policies. Technology infrastructure (fast broadband and car charging points) must be incorporated into the design of residential developments and business units.</p> <p>Proposals that seek to retain commercial premises in the parish will be supported. The loss of existing retail premises on Holt Road will be resisted, unless the current use is demonstrably no longer viable. More shops (particularly class A1) and more cafés (class A3) will be encouraged to locate within the parish, within easy access of housing and employment.</p>	<p>Broadland Council</p>

<p>BUS2: New or expanded supermarket</p> <p>The provision of a new or expanded supermarket or convenience store is encouraged to meet the needs of the parish, and to reduce additional journeys out of the village. This should be in proportion to the size of the population, in an accessible location for walking and cycling, provide sufficient parking provision, and take advantage of the existing public transport routes.</p>	<p>BUS2: New or expanded supermarket</p> <p>The provision of a new or expanded supermarket or convenience store is encouraged to meet the needs of the parish, and to reduce additional journeys out of the village. This should be in in an accessible location for walking and cycling, provide sufficient parking provision, and take advantage of the existing public transport routes.</p>	<p>Broadland Council</p>
<p>BUS3: Attractive village centre</p> <p>Development proposals that respond positively to creating an attractive local townscape and enhance the village's aesthetic qualities will be supported.</p>	<p>BUS3: Attractive village</p> <p>Development proposals that respond positively to creating an attractive local townscape and enhance the village's aesthetic qualities will be supported.</p>	<p>Broadland Council</p>

Scoping Report amendments made

Page number	Amendment
5	Added: Other sites recently receiving full planning permission include Mill Lane 8 dwellings and outline planning permission for 84 dwellings at Crown Hill. Currently under consideration are an unknown number of dwellings proposed by Wellington Homes on land off the Holt Road towards the Southern end of the village.
6	Added to paragraph 1: The 'call for sites' maps were produced in March 2017 and there has been a series of late sites that have since been promoted across the area including Glebe Farm in Horsford that is not shown on the map in Appendix D. The new maps, showing all late sites that have been promoted (alongside original sites that were put forward) will be published alongside the Greater Norwich Local Plan consultation document on January 8 th 2018. The promotion of new sites will likely continue throughout the production of the new Local Plan.
10	The draft vision, aims and objectives were written in response to early consultation with residents, offering their views on how the village could develop, with considered revisions incorporated after further community engagement.

16	Amended paragraph 4: Land in Horsford is recorded in the Domesday Book. The Malet family built the Norman castle either as a county retreat, a base for hunting trips or for their tenant Waller of Caen.
16	Amended paragraph 5: Horsford Castle is a Norman motte and bailey castle with a defensive barbican and is now privately owned.
19	Added: Horsford Woods, The Wilderness, Black Park and The Thicket and Horsford Rifle Range are privately owned by Mrs Rachel Foley.
20	Paragraph 1 removed 'Horsford woods is accessible to the public'.
25	Amended paragraph 2: Some areas of woodland within Horsford parish contain permissive paths and tracks that are well used by the public. The car parks that can be used to access the woods are shown on the map on the following page. Some areas of the woodland within Horsford parish do not contain permissive paths and tracks and are not accessible by the public.
Appendix D	Amended map and title to: Submitted sites for development being considered in Horsford for the Greater Norwich Local Plan. Source: Greater Norwich Local Plan website 13.12.2017 www.greaternorwichgrowth.org.uk/planning/greater-norwich-local-plan/call-for-sites/

Sustainability Appraisal amendments made

Page number	Amendment made
Front cover	Added 'Amended December 2017'
5	Updated stages in producing the Sustainability Appraisal
6	Changed 'enable' to 'enhance' in Objective 7